

## Staff Report

**Subject:** Consideration to approve Amendment 1 for the agreement with The City of Port Wentworth for the use of an inmate work detail

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**Department:** Purchasing and Prison

**Meeting Date:** June 18, 2024

**Item Description:** Inmate Work Detail Agreement with the City of Port Wentworth

**Summary Recommendation:** Staff recommends approval of Amendment 1 for the Agreement between the City of Port Wentworth and Effingham County for the use of an inmate work detail

### Executive Summary/Background:

- The County currently has an Agreement in place with the City of Port Wentworth for the use of an inmate work detail. The term of the Agreement is July 1, 2022 to June 30, 2023 with additional one-year renewals at the end of each term unless otherwise cancelled.
- Effingham County provides a Correctional Supervisor to supervise the work crew. The City of Port Wentworth will reimburse the County for the cost of employing the Correctional Supervisor.
- The City of Port Wentworth supplies the ride vehicle and the tools required to perform the maintenance activities.
- The City of Port Wentworth pays for fuel to run the vehicle and equipment.
- The City of Port Wentworth pays for the maintenance of the vehicle and equipment.
- The City of Port Wentworth provides all equipment and tools, including safety equipment.
- The cost of the agreement to the City of Port Wentworth was \$90,000. Due to YOY inflation the cost of the agreement has increased to \$93,060 for FY 25, which includes the cost of employing the Correctional Supervisor.
- The Agreement can be terminated at any time, by either party with 90 days written notice to the other party.

### Alternatives for Commission to Consider

1. Consideration to approve Amendment 1 for the agreement with The City of Port Wentworth for the use of an inmate work detail.
2. Take no action.

**Recommended Alternative:** 1

**Other Alternatives:** 2

**Department Review:** Purchasing & Prison

**Funding Source:** All costs to administer the Agreement are paid by the City of Port Wentworth.

### Attachments:

1. Work detail Agreement
2. Amendment 1