

## **Staff Report**

**Subject:** Approval and publication of a job description and title for a Community Planner and Land Use Planning Analyst.

**Author:** Sarah Mausolf, Director

**Department:** Human Resources and Risk Management

**Meeting Date:** June 18, 2024

**Item Description:** Approval and publication of a Community Planner and Land Use Planning Analyst new job description and title.

**Summary Recommendation:**

Staff requests authorization to approve and publish a new job description and title for a Community Planner and Land Use Planning Analyst.

### **Executive Summary/Background**

The *Community Planner* is responsible for developing and implementing plans that promote sustainable community development.

The *Land Use Planning Analyst* provides quantitative analysis to support the evaluation and implementation of planning principles by forecasting development trends for long-range planning.

### **Alternatives for Commission to Consider**

1. Approve the job descriptions and titles and authorize publication and distribution.
2. Disapprove the job descriptions and titles and guide staff.

**Recommended Alternative:** Staff recommends Alternative 1.

**Other Alternatives:** None.

**Department Review:** Development Services, County Manager, and Human Resources.

**Funding Source:** Funding through the new budget.

**Attachment:** Community Planner Job Description  
Land Use Planning Analyst Job Description