



EOM Operations
Your solution to a better tomorrow

Date: October 21, 2019
CC: Kristen Achtziger
Stanley Hurd

Tim Callanan, County Administrator
Effingham County, GA
601 N. Laurel St.
Springfield, GA 31329

Re: Effingham County NPDES Phase II Permit Compliance 2019 contract
Municipal Separate Stormsewer System (MS4) permit compliance
Additional scope of work for permit year 2019

Dear Tim,

EOM Operations (EOM) appreciates the opportunity to present this proposal for services related to the completion to certain MS4 program tasks required within the Stormwater Management Plan (SWMP) for the 2019 permit year.

Attached to this letter you will find the additional proposed scope for this project as Attachment A. Additionally, attached to this letter you will find a copy of the proposed fee and unit rates (as proposed in the original agreement) as Attachment B. If this proposal is acceptable, please sign below and return it to me at your convenience.

Please contact me if you have any questions at elarson@eomworx.com or 912-445-6034 or 912-445-0050.

Sincerely,

A handwritten signature in blue ink that reads 'Eric W. Larson'.

Eric W. Larson, PE, CPSWQ, AICP, CFM
Regional Director

Approval: _____

Date: _____



480 Edsel Drive, Ste 100
Richmond Hill, GA 31324



www.eomworx.com



Ph: 912.445.0050
F: 912.756.5882



Attachment A

PROPOSED SCOPE OF SERVICES

Task 5.0 – MCM A, BMP1 – Stormwater Presentations – EOM will prepare and present 3 educational opportunities utilizing lesson plans, books, etc.

Task 6.0 – MCM A, BMP 2 – Education through Media Outlets – EOM will prepare and distribute 4 general awareness informational topics to multiple media outlets.

Task 7.0 – MCM A, BMP 3 – Education through Website – EOM will make recommendations to IT for updates to the website to improve educational content and ease of use.

Task 8.0 – MCM A, BMP 4 – Educational Brochures – EOM will select an existing educational product from the County’s archives, US EPA, or GA EPD have it distributed in multiple public locations. Cost of printing will be billed to the County without markup.

Task 9.0 – MCM B, BMP 1 – Rivers Alive Clean-Up – EOM will coordinate, advertise, and oversee a stream clean up event.

Task 10.0 – MCM B, BMP 2 – Community Outreach Clean-up – EOM will coordinate, advertise, and oversee a litter clean up event. (Note: The County staff tentatively plans on completing this task w/o EOM assistance.)

Task 11.0 – MBM B, BMP 3 - Public Input on SWMP and Annual Report – EOM will coordinate posting of the SWMP and Annual report draft on the website, advertise a solicitation for input from the public, handle any comments received via, phone, email, or mail, and provide a summary memo of the results for inclusion in the annual report.

Task 12.0 – MCM C, BMP 4 – Illicit Discharge Education – EOM will assure one of the topics in Task 6.0 above is related to IDDE.

Task 13.0 – MCM F, BMP 5 – Employee Training on facility pollution prevention – EOM will utilize existing training materials and conduct an employee training session for County employees involved in facility management, construction, or operations.

SCHEDULE

All compliance activities are scheduled to be completed by December 31, 2019.





Attachment B

FEE ESTIMATE

EOM proposes to perform the scope of work detailed above for the fees outlined below:

| Tasks | Cost of Service | Cost to County |
|---|-------------------|--------------------|
| Task 5.0 – MCM A, BMP1 | \$3,150 | \$3,150 |
| Task 6.0 – MCM A, BMP 2 | \$980 | \$980 |
| Task 7.0 – MCM A, BMP 3 | \$680 | \$680 |
| Task 8.0 – MCM A, BMP 4 | \$1,300 | \$1,300 |
| Task 9.0 – MCM B, BMP 1 | \$2,210 | \$0 ⁽¹⁾ |
| Task 10.0 – MCM B, BMP 2 | \$2,210 | \$0 ⁽²⁾ |
| Task 11.0 – MBM B, BMP 3 | \$870 | \$870 |
| Task 12.0 – MCM C, BMP 4 | Incl. in Task 6.0 | Incl. in Task 6.0 |
| Task 13.0 – MCM F, BMP 5 | \$550 | \$550 |
| Total Additional Contract Amount | | \$11,950 |
| | | \$7,530 |

⁽¹⁾ EOM Operations will provide this service at no cost to the County as a Community Outreach public service.

⁽²⁾ Cost to County will be zero should the Task be completed without services from EOM.

ADDITIONAL SERVICES HOURLY RATES

| Position | Rate |
|-------------------------------|----------------|
| Engineering Division Director | \$140.00 / hr. |
| Professional Engineer | \$110.00 / hr. |
| Junior Engineer | \$90.00 / hr. |
| Sr. Project Manager | \$120.00 / hr. |
| Project Manager | \$100.00 / hr. |
| Field Technician | \$65.00 / hr. |
| Administrative Assistance | \$45.00 / hr. |

