

Staff Report

Subject: Master Services Agreement for (Engineering) Professional Services for FY 2023
Author: Eric W Larson, Assistant County Manager
Department: County Engineer
Meeting Date: June 21, 2022
Item Description: Consideration to approve Amendment #2, the extension of the Master Services Agreement for Professional Services for EOM Operations to perform Public Works related Engineering tasks.

Summary Recommendation: Approval of Amendment #2 of the Master Services Agreement for Professional Services with EOM Operations to perform Public Works related Engineering tasks. For FY 2023, the scope of services will be defined in Task Orders to be approved by the Board of Commissioners.

Executive Summary/Background:

- The County has utilized consultant and contractor services for Public Works related Engineering support. Since 2018, EOM Operations has performed these tasks.
- The most recent agreement was approved on September 15, 2020 for FY 20-21.
- The agreement was extend via Amendment #1 on October 19, 2021 for FY 21-22.
- For FY 2022-2023, County staff is recommending Public Works related Engineering services be perform via contract with EOM Operations. This assures timely and complete services to the community in the most cost effective manner. Funding is approved in the FY 2023 budget.

Alternatives for Commission to Consider

1. Approve the Master Services Agreement for Engineering Professional Services Amendment #2 for FY 2023 for EOM Operations.
2. Reject the FY 2023 extension. Request that EOM Operations submit a revised agreement.
3. Reject the FY 2023 extension. The County staff will be required to perform these tasks in-house. Significant investment in staffing would be immediately required.
4. Reject the FY 2023 extension. Direct staff to advertise for a consultant to perform some or all of the Public Works related Engineering tasks.

Recommended Alternative:

Alternate 1 - Approve the FY 2023 Master Services Agreement for Engineering Professional Services extension with EOM Operations.

Other Alternatives:

Alternate 2, Alternate 3, Alternate 4, Table, or take no action.

Department Review: County Engineer

Funding Source: Multiple funding sources depending on the services provided; General Fund, Development Services, Water/Sewer, WWTP, Special Tax District

Attachments:

1. EOM Operations Master Agreement for Professional Services dated September 15, 2020
2. Extension with amendment 1.
3. EOM Operations proposed MSA extension for FY 23.