

Staff Report

Subject: Ratification of AccuSourceHR Agreement

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Department: Human Resource Services

Meeting Date: March 17, 2026

Item Description: Consideration to approve the ratification of the AccuSourceHR Agreement

Summary Recommendation: Staff recommends approval of the AccuSourceHR Business Associate Agreement, as the Board approved this item originally at the February 17, 2026, BOC Meeting.

Executive Summary/Background:

Staff recommends that the Board approve contracting with AccuSourceHR to provide both employment background screening and the remote 10-panel oral-fluid drug testing program. This combination will streamline the County's hiring process, reducing turnaround times and improving compliance oversight.

Alternatives for Commission to Consider

1. Ratify the AccuSourceHR Agreement
2. Take no action.

Recommended Alternative: 1

Other Alternatives: 2

Department Review: County Manager, Procurement, Legal, and Human Resource Services

Funding Source: FY 26 Budget Amendment

Attachments: AccuSourceHR Agreement