

Staff Report

Subject: Approval of Assignment and Assumption of Professional Services Agreement with S&ME, Inc. and Inspire Placemaking Collective, Inc.

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Department: Development Services

Meeting Date: February 21, 2023

Item Description: Assignment and Assumption of Professional Services Agreement with S&ME, Inc. and Inspire Placemaking Collective, Inc.

Summary Recommendation: Staff recommends approval of the Assignment and Assumption of Professional Services Agreement between S&ME, Inc. and Inspire Placemaking Collective, Inc.

Executive Summary/Background:

- A contract for a Planning Consultant for Development Services Code Revisions was awarded to S&ME, Inc. in September of 2021. The purpose of the contract was to find a qualified consultant to assist Development Services with Code Revisions which includes but isn't limited to a Comprehensive Plan amendment (update the Future Land Use Map, Character Areas Map), and the Zoning Ordinance, Subdivision Regulations, and Engineering Design Standards Update.
- The consultants that were working on this project with S&ME, Inc. are now a part of a spin off firm called Inspire Placemaking Collective, Inc.
- As the contract is not complete, Inspire has asked that we approve and sign the Assignment and Assumption of Professional Services Agreement
- This has been reviewed and approved to form by the County Attorney.

Alternatives for Commission to Consider

1. Approval of Assignment and Assumption of Professional Services Agreement with S&ME, Inc. and Inspire Placemaking Collective, Inc.
2. Take no action.

Recommended Alternative: 1

Other Alternatives: 2

Department Review: Development Services, Purchasing, County Attorney

Funding Source: no change in funding from previously awarded contract

Attachments:

1. Exhibit D - Assignment and Assumption of Professional Services Agreement
 - a. Exhibit A – Agreement with S&ME
2. Bill of Sale