During a recent conversation DCS Commissioner Michael Nail was asked how DCS manages complaints/grievances and there was a follow up question asking the same about misdemeanor providers. 105-2-.24 (pasted below for your reference) places MPOU in the position of "investigating" complaints and a "Citizen Complaint Form" is available on the MPOU website. However, there is uncertainty when we are asked how individuals under your supervision are made aware of MPOU.

- **105-2-.24 Filing of Complaints.** All probation entities and individuals affiliated with misdemeanor probation supervision are expected to conduct themselves in a professional manner and adhere to all applicable statutes and regulations. Citizens may file a complaint with MPOU. All complaints will be investigated and remain confidential until the investigation is completed.
- (a) MPOU shall open an investigation and notify the probation entity and/or the individual of the investigation in writing. A copy of the complaint or summary of the complaint shall be sent to the probation entity and/or individual. Identifying information of complainants may be redacted.
- (b) The MPOU shall develop procedures and forms, as needed, for the acceptance of complaints from members of the public regarding conduct of entities or individuals subject to these rules.