

Staff Report

Subject: Approval and publication of a new job description for Development Services

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Department: Human Resources and Risk Management

Meeting Date: May 2, 2023.

Item Description: Approval and publication of a new job description for Development Services.

Summary Recommendation:

Staff is requesting authorization to approve and publish a new job description for Development Services.

Executive Summary/Background

Fire Inspector: conducts inspections of residential, education, institutional, commercial, hazardous, and industrial properties to determine and enforce compliance with fire safety laws, codes, ordinances, regulations, and standards.

Alternatives for Commission to Consider

1. Approve the job description; authorize publication and distribution.
2. Disapprove the job description and provide guidance to staff.

Recommended Alternative: Staff recommends Alternative 1.

Other Alternatives: None.

Department Review: County Manager, Development Services, and Human Resources.

Funding Source: There is no impact on the current FY budget as vacancy savings exist. Position requested for FY 24 Budget.

Attachment: Fire Inspector Job Description