

**Amendment No. 1 to the
Contract for Indefinite Delivery Professional Engineering and Architectural Services
Executed December 3rd, 2024
between
Board of Commissioners of Effingham County
and
Thomas & Hutton**

THIS AMENDMENT NO. 1 (the "Amendment") is entered into this ____ day of _____, 2025 by and between the **County of Effingham** ("COUNTY") with offices at **804 S Laurel Street**, Springfield, GA 31329 and **Thomas & Hutton** with offices at **50 Park of Commerce Way, Savannah, GA 31405**.

WHEREAS, the COUNTY and Thomas & Hutton entered into a Contract dated December 3rd, 2024 for Indefinite Delivery Professional Engineering and Architectural Services (as amended, the "Contract"); and

WHEREAS, the parties desire to amend the provisions of the Contract;

NOW, THEREFORE, in consideration of the foregoing and of the mutual promises in the Contract, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as set forth below.

1. **Term:** The Contract shall renew for a period of one (1) year, beginning July 1, 2025 and expiring June 30, 2026.
2. **Fee:** The hourly rate schedule shall be updated in accordance with the revised FY 2026 Rate Sheet submitted by Thomas & Hutton, effective July 1, 2025. The updated rates are included as *Exhibit A* to this Amendment and shall remain in effect through June 30, 2026.
3. **Contract Services:** Services rendered through this agreement shall continue to be issued and authorized through written Task Orders as outlined in the original Contract.

IN WITNESS THEREOF, the parties hereto have caused this Amendment No. 1 to be signed by their duly authorized representatives the day and year first written above.

Thomas & Hutton

Effingham County Board of Commissioners

By: _____

By: _____

Printed Name: _____

Printed Name: Damon Rahn

Title: _____

Title: Chairman at Large

Dated: _____

Dated: _____



July 1, 2025

Ms. Danielle Carver
Procurement and Contracts Manager
Effingham County Purchasing Department
601 North Laurel Street
Springfield, GA 31329

Re: Request for Qualifications No. 23-RFQu-061
Annual Renewal – Request for Hourly Rate
Increase (July 2025 – June 2026)

Dear Ms. Carver:

Thank you for intending to renew our Effingham County Indefinite Delivery Contract, 23-RFQu-061. Thomas & Hutton is pleased to inform you of our intent to renew our on-call contract with Effingham County. Please find hourly rate modifications attached for inclusion with the contract renewal. The increased fees are required to maintain competitive labor compensation rates, affording the increased cost of goods to provide our services, and maintaining high quality business activities.

We appreciate our relationship with Effingham County and look forward to working with you. Should there be any questions or need for discussion, please call us at (912) 721-4197.

Sincerely,

THOMAS & HUTTON

Kevin Smith, P.E.

KMS/kts



JULY 2025 – JUNE 2026 CONSULTING SERVICES RATE SHEET

Thomas & Hutton provides services on a time and expense basis as follows:

1. This basis includes allowance for direct salary expenses and for direct non-salary expenses. It also provides for services we may subcontract to others.
2. Direct salary expenses are generally based upon our payroll costs. The payroll costs include the cost of salaries and wages (including sick leave, vacation, and holiday pay) for time directly chargeable to the project; plus, unemployment, excise, payroll taxes, and contributions for social security, employment compensation insurance, retirement benefits, and medical and insurance benefits.

The current hourly rate charges for each skill position for 07.01.2025 – 06.30.2026 are as follows:

Hourly Rate	Engineer	Survey	Landscape	GIS	Quality Control	Business/ Administrative
\$ 325.00	Consultant	Consultant	Consultant	Consultant	Consultant	
\$ 295.00	Senior Manager	Senior Manager Survey Party (3–Men)	Senior Manager	Senior Manager	Senior Manager	Senior Manager
\$ 270.00	Project Manager V Project Engineer V	Survey Manager V Project Surveyor V	Landscape Architect V LA Project Manager V	GIS Manager V		
\$ 245.00	Project Manager IV Project Engineer IV	Survey Manager IV Project Surveyor IV	Landscape Architect IV LA Project Manager IV	GIS Manager IV		Senior Application Developer IV, Software/Computer Consultant IV
\$ 235.00	Project Manager III Project Engineer III	Survey Manager III Project Surveyor III	Landscape Architect III LA Project Manager III	GIS Manager III		Senior Application Developer III, Software/Computer Consultant III
\$ 220.00	Project Manager II Project Engineer II	Survey Manager II Project Surveyor II Survey Party (2–Men)	Landscape Architect II LA Project Manager II	GIS Manager II	Construction Administrator II	Senior Application Developer II, Software/Computer Consultant II
\$ 205.00	Project Manager I Project Engineer I	Survey Manager I Project Surveyor I	Landscape Architect I LA Project Manager I	GIS Manager I	Construction Administrator I Field Representative V	Grant Administrator, Senior Application Developer I, Software/Computer Consultant I
\$ 185.00	Designer IV Engineering Technician IV	Staff Surveyor V Survey Field Supervisor	Landscape Designer IV	GIS Analyst IV	Field Representative IV	Application Developer IV
\$ 175.00	Designer III Engineering Technician III	Staff Surveyor IV	Landscape Designer III	GIS Analyst III	Field Representative III	Application Developer III Permit Coordinator III
\$ 165.00	Designer II Engineering Technician II	Staff Surveyor III Survey Party (1–Man)	Landscape Designer II	GIS Analyst II	Field Representative II	Application Developer II Permit Coordinator II, Admin IV
\$ 150.00	Designer I Engineering Technician I	Staff Surveyor II	Landscape Designer I	GIS Analyst I		Application Developer I Permit Coordinator I
\$ 130.00	CADD Technician III	Staff Surveyor I Survey Technician III	Landscape Technician III	GIS Technician III		
\$ 120.00	CADD Technician II	Survey Technician II	Landscape Technician II	GIS Technician II	Field Representative I	Admin III
\$ 115.00	CADD Technician I	Survey Technician I	Landscape Technician I	GIS Technician I		
\$ 110.00						Admin II
\$ 105.00						Admin I
\$ 490.00	Expert Witness					

3. When warranted, overtime will be charged for any non-salary employees. Overtime hours will be billed at 1.5 times the individual's charge rate.
4. Direct non-salary (reimbursable) expenses, including printing, reproduction, air travel, lodging, and meals are billed at cost. Travel in company or private vehicles will be billed at the IRS Standard Mileage Rate and may be revised based on fuel pricing. Outside consultant fees will be billed at 1.15 times the cost.
5. All rates and charges are effective through July 1, 2025 to June 30, 2026, including printing, reproductions, materials, and travel and are subject to change at that time. New rates and costs will become immediately effective to contracts in effect at the time of rate changes. Effective from July 1, 2026, through June 30, 2027, rates will be subject to an increase ranging from 2.5% to 5%. This increase is required to maintain competitive labor compensation, affording the increased cost of goods to provide our services, and maintaining high quality business activities.