

EFFINGHAM COUNTY COMMISSION
MASTER SERVICES CONTRACT NO. 23-RFQU-061
TASK ORDER #4

TASK ORDER # 004 DATE July 1, 2025

ADDENDUM TO CONTRACT NO. 23-RFQU-061 DATE July 1, 2025

**PROJECT: PROFESSIONAL CONSULTING SERVICES FOR
EFFINGHAM COUNTY – CONSTRUCTION SERVICES**

EFFINGHAM COUNTY COMMISSION (Owner) and **THOMAS & HUTTON ENGINEERING CO.** (Consultant or Thomas & Hutton) this 1st day of July 2025, provide the following task order through their contract 23-RFQU-061 for work, materials, or services described below.

SCOPE OF WORK:

Thomas & Hutton is proposing to provide professional services for Effingham County **Construction Engineering Inspection (CEI) Support**. The period of service is for **July 1, 2025 through June 30, 2027**. The Owner and Consultant agree that the organizational flow of the Construction Services support will evolve as the Program is developed and that no specific number of staff is required or guaranteed. Staffing levels are the responsibility of the Consultant and may change and vary during the course of the projects. The Consultant shall provide documentation for anticipated costs and expenses considered outside the limits of this agreement and shall obtain expressed written consent prior to proceeding with services. Since consulting services to be provided under this agreement are currently unknown, fees are on a time and expense basis.

A. SCOPE OF SERVICES

1. On-Call Construction Services

a. Construction Engineering Inspections

Consultant shall provide Project Inspector to perform the majority of the on-site construction observation duties. Consultant shall be responsible for verifying and documenting that the quantities of testing (QC and QA) are being met and maintain master project QC and QA records. The Consultant shall review the Contractor's Quality Control (QC) Plan and recommend for approval in accordance with contract documents. Consultant shall interact and coordinate with the Contractor's QC personnel on an as needed basis. The Project Inspector will be responsible for observation and review of testing procedures for roadway and culvert construction in the areas of concrete, foundations, soils and earthwork, asphalt roadway, erosion control, traffic control, and others. The following tasks have been developed to address the project goals and objectives:

Owner's Initials
 Consultant's Initials

1. Observe the Contractor's work to determine the progress and quality of work, identify discrepancies, report significant discrepancies to the County, and notify the Contractor to correct such observed discrepancies.
2. Facilitate weekly construction meetings, prepare minutes from meeting and provide copies to distribution list.
3. Be familiar with the Contractor's proposed schedule of operations for the project and review schedule updates provided with monthly pay requests.
4. Coordinate with the contractor and testing lab to perform the services required to complete testing for the project
5. Notify the Project Manager immediately of any unanticipated project conditions.
6. Perform field operations in accordance with the regulations and accepted safety practices.
7. Provide services in reasonable conformity with guidelines for construction services.
8. Review sample materials, concrete, and asphalt, to be incorporated in the work, and reject Contractor's work and materials not meeting Specifications
9. Make certain that test report records or certificates of compliance have been received, prior to the incorporation of materials in the work, for materials tested off the project site.
10. Keep daily diaries, logs, and records information for the project consistent with typical industry practices as are needed for a record of the Contractor's progress including observation diaries.
11. Measure and compute quantities of all materials incorporated in the work and items of work completed and maintain an item record account. This information will be utilized to evaluate progress payments on the contract.
12. Prepare and submit, such periodic, intermediate, and final reports and records as may be required to document construction progress for the project, which may include:
 - a. Weekly progress reports.
 - b. Weekly statement of working days.
 - c. Notice of change in construction status.
 - d. Report of field observation of material.
 - e. Test reports.
 - f. Contractor pay estimates.
 - g. Final certification of materials.
 - h. Explanation of quantity variation.
 - i. Statement of contract time.
 - j. Intermediate and final estimates.
 - k. Contractor evaluation form.
13. Review Contractor submittals of records and reports as applicable to the project.
14. Provide a PDF copy of all diaries, logs, notebooks, accounts, records, reports, and other documents prepared as a part of the project inspection.
15. Review one copy of the "as-built" or "record" plans completed by the Contractor to the County as defined in the in the project specifications.

____ Owner's Initials

 Consultant's Initials

16. Testing and Sampling will be completed on the project based on guidelines and specifications. Testing will be completed by the contractor by a geotechnical consultant who has a certified laboratory. Testing and Sampling will be coordinated with the contractor through the project inspector. Testing and sampling will be for earthwork, concrete, graded aggregate base course, and asphalt paving. Asphalt pavement monitoring and testing will be in the field as well as at the plant.
17. NPDES inspections will be completed by the contractor on a bi-weekly basis and after significant rainfall events. Documentation will be provided to the project inspector each week.

As of the date of this task order, **Effingham County has requested CEI support** for the following contracts:

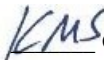
Project	Scope	Status (as of June 19, 2025)	Construction Cost	Approx. Total CEI (7%)
LMIG, Supplemental LMIG, TSPLOST 2025	Resurfacing 27 Roads (approx. 20 miles)	90% Complete	\$4,567,406.25	\$31,971.84**
Blue Jay Resurfacing/Widening	Resurfacing 8 miles	90% Complete	\$4,276,000.00	\$29,932.00**
Old River Rd Resurfacing	Resurfacing 4 miles	90% Complete	\$1,534,273.24	\$10,739.91**
McCall Rd Resurfacing	Resurfacing approx. 6 miles	Not Started	\$3,070,361.74	\$214,925.32
McCall Rd Full Depth Reclamation	FDR approx. 2 miles	Not Started	\$1,464,386.00	\$102,507.02
TSPLOST D3	Resurfacing 9 roads (22 miles)	Not Started	\$4,559,000.00	\$319,130.00
TSPLOST D3, D4, D5	Resurfacing 26 roads (19 miles)	Not Started	\$4,626,840.40	\$323,878.83

**based on pro-rata % based on completion as on July 1, 2025

The County has also requested construction engineering inspection services for the following projects as of this task order. Fees are estimated to be approximately 7% of the actual construction cost.

- TSPLOST 2025 resurfacing based off of 2022 critical list
- Sandhill Road Resurfacing from US 80 to Blue Jay
- Midland Rd Resurfacing from SR 17 to SR 30
- Stillwell Clio Resurfacing from Long Bridge Rd to Sixth St.
- Long Bridge Road – Truck Upgrades
- Goshen Rd Widening- CR 140-Hodgeville Rd to SR 21
- Blue Jay Rd Improvements from Effingham Parkway to McCall Rd
- Midland at SR 30 Roundabout
- Courthouse Rd Realignment

Additional projects can be added upon request.

____ Owner's Initials
 Consultant's Initials

2. Reimbursable Expenses

Direct non-salary (reimbursable expenses), including printing and reproduction are billed at cost. Travel in private vehicles will be billed at the IRS Standard Rate and may be revised based on fuel pricing.

3. Fees

We propose that payment for our services be on a time and expense basis as needed per Effingham County request.


APPROVED:

THOMAS & HUTTON ENGINEERING CO.

By: 
Ryan Thompson, PLA

Title: Principal-in-Charge

Date: July 1, 2025

By: 
Kevin Smith, PE

Title: On-call Contract Manager/Principal

Date: July 1, 2025

APPROVED:

EFFINGHAM COUNTY BOARD OF
COMMISSIONERS

By: _____

Title: _____

Date: _____

Owner's Initials

 Consultant's Initials