

Staff Report

Subject: Approval of Task Order No. 4 under Contract No. 23-RFQu-061 with Thomas & Hutton for Construction Engineering Inspection Services

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Department: Procurement

Meeting Date: 08/05/2025

Item Description: Consideration to approve Task Order No. 4 under the existing Indefinite Delivery Contract (IDC) for Engineering and Architectural Services with Thomas & Hutton to provide construction engineering inspection (CEI) services for resurfacing, reclamation, and roadway improvement projects throughout Effingham County.

Summary Recommendation: Staff recommends approval of Task Order No. 4 with Thomas & Hutton to deliver CEI services for roadway and infrastructure projects from July 1, 2025, through June 30, 2027, on a time and expense basis.

Executive Summary/Background:

Under Master Services Contract No. 23-RFQu-061, Task Order No. 4 engages Thomas & Hutton to provide on-call construction engineering inspection (CEI) services for various resurfacing and infrastructure projects funded through LMIG, TSPLOST, and other transportation sources. The scope includes quality control (QC) monitoring, contractor coordination, testing oversight, pay application review, and inspection documentation.

Key responsibilities include:

- Reviewing contractor submittals and QC plans
- Inspecting concrete, asphalt, erosion control, and earthwork
- Coordinating testing services and maintaining QA/QC documentation
- Holding weekly construction meetings and preparing reports
- Submitting required pay certifications and final documentation

Initial projects include LMIG and TSPLOST-funded resurfacing for approximately 100+ lane miles across the County. Estimated CEI fees are generally calculated at 7% of construction costs, billed on a time and expense basis.

Notable projects under this task order:

- LMIG/TSPLOST Resurfacing (over 45 roads)
- Goshen Road Widening
- Midland at SR 30 Roundabout
- Stillwell Cloy, McCall Rd, and Sandhill Rd Improvements
- Courthouse Road Realignment and Blue Jay Corridor Upgrades

Additional projects may be added as needed, subject to County authorization.

Alternatives for Commission to Consider:

1. Approve Task Order No. 4 with Thomas & Hutton as presented.
2. Do not approve and provide further direction.

Recommended Alternative: 1

Other Alternatives: 2

Department Review: Procurement, Engineering

Funding Source: FY2026 Capital Budget

Attachments: Task Order No. 4 – Scope of Work and CEI Schedule