

## **Staff Report**

**Subject:** Approval of Agreement with Albeck Group, LLC for Professional Consulting Services for Program Management

**Author:** Alison Bruton, Purchasing Agent

**Department:** County Manager/Capital Projects

**Meeting Date:** June 6, 2023

**Item Description:** Agreement with Albeck Group, LLC for Professional Consulting Services for Program Management

**Summary Recommendation:** Staff recommends approval of the Agreement with Albeck Group, LLC for Professional Consulting Services for Program Management

### **Executive Summary/Background:**

- Staff requested a proposal from Albeck Group, LLC to assist with Program Management in regards to capital projects.
- With the absence of a County Engineer on staff, Albeck Group, LLC will perform construction observation in the capacity of the County's representative, serve as liaison between the County and external project personnel as requested, perform specific value engineering, scheduling, and cost analysis of change orders and other amendments to project scopes, along with the other items listed in the proposal.
- Currently, Effingham County is contracted with Thomas & Hutton for Program Management as well. While T&H is focusing on horizontal infrastructure projects, Albeck Group will be focusing on vertical infrastructure projects.

### **Alternatives for Commission to Consider**

1. Approval of Agreement with Albeck Group, LLC for Professional Consulting Services for Program Management
2. Deny the Agreement with Albeck Group, LLC for Professional Consulting Services for Program Management
3. Take no action.

**Recommended Alternative:** 1

**Other Alternatives:** 2, 3

**Department Review:** County Manager, Purchasing

**Funding Source:** Various – Project/Department funding

**Attachments:** Agreement