

## **Staff Report**

**Subject:** Approval of Amendment 2 to the Professional Services Agreement with the Effingham County Chamber of Commerce

**Author:** Alison Bruton, Purchasing Agent

**Department:** Purchasing

**Meeting Date:** May 16, 2023

**Item Description:** Consideration to approve Amendment 2 to the professional services agreement with the Effingham County Chamber of Commerce.

**Summary Recommendation:** Staff recommends approval.

### **Executive Summary/Background:**

- The Board of Commissioners has an annual agreement in place with the Effingham County Chamber of Commerce which requires that the Chamber of Commerce perform certain services and Effingham County provide compensation for those services.
- Amongst other services provided for in the agreement, the Chamber agrees to promote Effingham County outside the County; to assist incoming industries in their transition to the community; to work with County staff as needed for recruitment of business and industry; to share resources to support and encourage small business and entrepreneurial efforts within the County. The agreement also provides tickets/passes to the County for certain Chamber Sponsored events.
- The Chamber will have joint meetings with the County to review the provided services and to determine how to improve and enhance said services.
- The fee for the year will remain at \$7,500.00 as approved in Amendment 1. In addition, Section b will remain amended to state that the Community Leadership Retreat will be held should there be sufficient registration and participant commitment.
- The agreement has previously been reviewed and approved as to form by the County Attorney.

### **Alternatives for Commission to Consider**

1. Board approval of amendment 2 to the professional services agreement with Effingham County Chamber of Commerce for FY24.
2. Do not approve amendment 2 to the professional services agreement with Effingham County Chamber of Commerce for FY24.

**Recommended Alternative:** 1

**Other Alternatives:** 2

**Department Review:** Purchasing

**Funding Source:** Department 51 – Other Agencies & Services.

**Attachments:**

1. Agreement