



CANINE SUPPORT AND RELIEF FUND

AKC PET DISASTER RELIEF

GRANT GUIDELINES AND APPLICATION

AKC PET DISASTER RELIEF

AKC Reunite, through its Canine Support and Relief Fund, coordinates contributions and funds to donate AKC Pet Disaster Relief Units (“Units”) to qualified organizations and government units and instrumentalities. These Units are intended to be used to provide co-location for the pets and service animals of people evacuating emergency situations, in accordance with the federal PETS Act of 2006. Each Unit comprises a 16 ft. x 7 ft. two-axle trailer with many of the materials necessary to set up an emergency shelter for fifty or more pets and service animals.

APPLICATION OVERVIEW:

- Applicant must be a 501(c)(3) tax-exempt organization whose mission includes animal-related disaster relief activities, directly related to companion animals and service animals, in accordance with the federal PETS Act of 2006. Alternatively, applicant may be a government unit or instrumentality.
- Applicant must work with an American Kennel Club (“AKC”) member or licensed club(s) to raise funds for the Unit.
- The current typical cost of each Unit is approximately \$22,000. Once the sponsoring Local AKC club(s) have raised at least \$12,000, AKC Reunite will allocate and supplement the additional funding to fully fund the trailer using National donations from AKC Parent Clubs and its own funding. These amounts are subject to change. If your Club or group of Clubs wants exclusive sponsorship of the trailer, a donation of \$19,500 is required. All trailers are delivered with AKC Reunite logos and the AKC Pet Disaster Relief masthead. Club and other logos will be featured for funding of \$1,000 or greater toward a trailer according to the logo schedule.
- After sufficient funds for the purchase of the Unit have been raised, the application has been approved, and AKC Reunite and the recipient organization have entered into an AKC Pet Disaster Relief Unit Agreement, arrangements will be made to order and deliver a Unit to the recipient organization.

Applications for funding are considered without regard to race, gender, disability, religion, ethnicity, age or sexual orientation.

APPLICATION INSTRUCTIONS:

- Applications must be in writing on the designated form or in the approximate format provided. Do not remove or omit any of the application’s questions. If a question is not applicable to your organization, please answer with N/A.

- To apply, submit the following application in a hard-copy format (Sections A, B, C and D) Emailed versions are acceptable in portable document format (PDF) form only. Do not fax the grant application.
- Retain one copy of the application for your records. Multiple copies, videotapes or other attachments will not be accepted.
- Do not bind the application with staples or folders or put into binders, as we must be able to separate and copy the application. Paper clips and binder clips are permitted.
- You will be contacted by telephone or email if there are any discrepancies or concerns regarding the application.
- Recipients will receive a Grant Follow Up Form which must be completed and returned in accordance with the AKC Pet Disaster Relief Unit Agreement.

Applications can be sent to:

**Megan Ault – Grant Administrator
AKC Reunite
8051 Arco Corporate Drive, Suite 200
Raleigh, NC 27617**

Megan.ault@akcreunite.org phone: 919-816-3642

OTHER REQUIREMENTS

1. Applicant must be a 501(c)(3) tax-exempt organization whose mission includes animal-related disaster relief activities, directly related to companion animals and service animals, in accordance with the federal PETS Act of 2006. Alternatively, an applicant may be a government unit or instrumentality.
2. Applicant must be ready, willing, able, trained and authorized to provide an emergency shelter for pets and service animals displaced due to natural or man-made emergencies or disasters.
3. An AKC member or licensed club must sponsor the application and raise funds to be complemented by funds from AKC Reunite for purposes of purchasing the Unit.
4. Recipient organization must sign the AKC Pet Disaster Relief Unit Agreement prior to receiving the Unit.
5. Recipient organization will take full title, responsibility and liability for the Unit.
6. Recipient organization will securely store the Unit and its contents.
7. Recipient organization must have access to a vehicle capable of transporting the Unit. The typical Unit is a 16ft x 7ft two-axle trailer with up to 10,000 lb GVW. Truck should be at least ¾ ton with electric brakes and 10,000 lb pound hitch.
8. Recipient organization must maintain and display the logos on the Unit as delivered. Each Unit may include the logos of AKC, AKC Reunite, AKC member and licensed club(s) donating at least \$1,000 for the purchase of the Unit, and other organizations donating at least \$1,000 for the purchase of the Unit, in all cases, in the sole discretion of AKC. No additional logos may be displayed on the Unit unless agreed by AKC in its sole discretion.
9. Recipient organization must pledge to display the Unit at least two times per year within the community, in cooperation with the sponsoring AKC member and licensed club(s), unless the Unit has been recently deployed in a declared emergency. The display should be at a community event such as the local AKC dog show, AKC Responsible Pet Ownership Day event, county or state fair, holiday parade, etc.

10. Recipient will be responsible for replenishment of supplies after deployment and use.
11. Recipient will be responsible for carrying necessary insurance for the storage and use of the Unit and equipment.



CANINE SUPPORT AND RELIEF FUND AKC PET DISASTER RELIEF GRANT APPLICATION

Please type or print clearly using blue or black ink. Please complete all sections. If a section is not applicable to your organization, answer with N/A.

Section A: GENERAL INFORMATION

1. Date of Application: _____

2. Official Name of Organization: _____

3. Organization Mailing Address:

Web Site: _____

Email: _____ Phone Number: _____

4. Name of Executive Director / Leader: _____

Mailing Address:

Email: _____ Phone Number: _____

5. Primary Grant Application Contact Person (if other than Executive Director):

Name: _____ Title: _____

Mailing Address:

Email: _____ Phone Number: _____

6. Your organization's Federal Tax ID# (EIN): _____

7. Your organization's tax-exempt status: _____
8. Is your organization the subject of material litigation or an investigation that could have a material adverse effect on your organization or your organization's financial status? If so, please explain.
9. Sponsoring AKC Club(s):

10. Primary Club Grant Contact:

- Mailing Address:

- Email: _____ Phone Number: _____
11. Does your organization have an affiliation with an American Kennel Club employee, board member or member or licensed club? If so, please explain.
12. Has your organization received any previous support from The American Kennel Club or AKC Reunite? List the specific year(s) and please explain.
13. Date of organization's inception: _____
14. Territory or area served: _____

Section B: ORGANIZATION AND PROGRAM DESCRIPTION

Please provide the following information regarding your organization. You may use an additional sheet of paper if necessary, but please note that concise answers are appreciated.

1. Please provide a description of your organization, including a statement of programs and recent activities:
2. What are your organization's goals, purpose and mission statement?
3. Please describe other pet-related disaster relief activities and efforts in your community of which your organization is aware. If any exist, do you intend to use the Unit in collaboration with those efforts, and if so, how?
4. Describe generally the level of training your staff/volunteers have with respect to pet emergency/disaster relief. Are your staff/volunteers FEMA certified for deployment in emergency situations? If so, at what levels?
5. Briefly describe the chain of command and who gives/receives deployment orders in your area.
6. What arrangements have you made for secure storage of the Unit and its contents? If so, where will the Unit be stored?
7. Do you have access to a vehicle that is capable of transporting the Unit (3/4 ton or better truck with electric brakes and 10,000 lb. hitch)?

Section C: CERTIFICATION

All of the statements I have made in this application are true and accurate. I have reviewed the AKC Pet Disaster Relief Unit Agreement and will sign the AKC Pet Disaster Relief Unit Agreement prior to our organization receiving the Unit.

Signature: _____

Name: _____

Title: _____

Organization: _____

Date: _____

Section D: ATTACHMENTS

Please include the following documentation with your application:

- Completed W-9
- A list of the Members of the Board of Directors or similar governing body, contact phone numbers and their business affiliations.
- Proof of 501(c)(3) status, if applicable.