

# Budget Calendar FY 2023

FY 2023 (07/01/2022 - 6/30/2023)

Action/Item/Description	Last year, for comparison	FY 2023 Budget Calendar	Days To Complete	Total Days
Department Heads budget kick-off instructional email	Wednesday, January 27, 2021	Monday, February 7, 2022	0	1
Deadline for Personnel Requests	Friday, February 5, 2021	Tuesday, February 15, 2022	8	8
Deadline for Prelim Budget Sheets To Be Completed	Friday, February 12, 2021	Monday, February 21, 2022	6	14
Meeting of Budget Staff	Monday, February 22, 2021	Wednesday, March 2, 2022	9	23
Meetings with Budget Committee & Department Heads Begins	Wednesday, February 24, 2021	Friday, March 4, 2022	2	
Meetings with Budget Committee & Department Heads Ends	Thursday, March 18, 2021	Friday, March 25, 2022	21	46
Finance Department Prepares Preliminary Budget - Start	Monday, March 22, 2021	Thursday, March 31, 2022	6	
Finance Department Finalizes Preliminary Budget - End	Monday, April 5, 2021	Thursday, April 14, 2022	14	66
Budget Workshop for Discussion potential meeting with Department - Start	Wednesday, April 7, 2021	Monday, April 18, 2022	4	
Budget Workshop for Discussion potential meeting with Department - End	Friday, April 16, 2021	Friday, April 22, 2022	4	74
Draft Budget Due to County Clerk	Thursday, April 22, 2021	Wednesday, April 27, 2022	5	79
Present Draft Budget to Board of Commissioners at Regular Meeting	Tuesday, May 4, 2021	<b>Tuesday, May 3, 2022</b>	6	85
Present Updated Final Budget to Board of Commissioners 1st Reading	Tuesday, May 18, 2021	<b>Tuesday, May 17, 2022</b>	14	99
Present Updated Final Budget to Board of Commissioners 2nd Reading - Budget Adoption	Tuesday, June 1, 2021	<b>Tuesday, June 7, 2022</b>	21	120