

Staff Report

Subject: Approval of RecDesk Quote #000021 for an updated software program for the Recreation Department

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Department: Recreation

Meeting Date: March 15, 2022

Item Description: RecDesk Quote #000021 for an updated software program for the Recreation Department

Summary Recommendation: Staff recommends approval of RecDesk Quote #000021 for an updated software program for the Recreation Department

Executive Summary/Background:

- The Recreation Department is looking to upgrade to a system that is all inclusive, in that it offers scheduling (leagues and facilitate rentals), registration and the ability to accept credit cards. They are currently using a computer software, ALL Pro Software League Scheduler, to schedule all of our leagues, which was a CD Rom program for a one-time payment of \$150, and they have been using it for over 20 years. They have also using Sportsman SQL, made by Peak Software for their payments and registration system since May 2015 for an annual fee of \$2,264.95.
- The RecDesk system is used by other Rec Departments in the area. Screven Co., Evans Co. and Lyons, and all have recommended it.
- RecDesk offers program registration, facility scheduling, email marketing tools, financial reporting, and invoicing/billing. It also has the capability for credit card processing with no fee for The County. There are also no per-transaction costs. The first \$500,000 in transactions processed through the system are included in the base price. If more than \$500,000 worth of transactions are processed through RecDesk in a given subscription year, those in excess of \$500,000 will be assessed a .75% transaction fee. As a comparison, our largest season of baseball and softball with 1033 participants took in \$72,310.
- There would be no contract, no additional start up fees or charges for training and support. In order to get RecDesk setup and going before Sportsmen is due to be renewed in May, they offered a pro-rated rate of \$2,083 for May and June. On July 1 it would be an annual fee of \$12,500.

Alternatives for Commission to Consider

1. Approval of RecDesk Quote #000021 for an updated software program for the Recreation Department for an annual payment of \$12,500.00 and a payment of \$2,083 for May and June

2. Take no action.

Recommended Alternative: 1

Other Alternatives: 2

Department Review: Finance, Purchasing, Recreation, IT

Funding Source: Recreation Operating Budget

Attachments:

1. RecDesk Quote
2. Explanation from Recreation recommending RecDesk
3. Civic Plus Proposal