

Staff Report

Subject: Task Order 11 with EOM Operations under the Master Services Agreement

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Department: Public Works, Engineering

Meeting Date: June 17, 2025

Item Description: Consideration to approve Task Order 11 with EOM Operations under the Master Services Agreement for professional services related to stormwater compliance, watershed monitoring, and civil site plan review.

Summary Recommendation: Staff recommends approval of Task Order 11 with EOM Operations for services under the Master Services Agreement.

Executive Summary/Background:

Effingham County continues to utilize EOM Operations for support services under the Master Services Agreement dated September 15, 2020. Task Order 11 covers a variety of compliance, monitoring, and engineering support needs aligned with state and local environmental requirements.

The scope of services included in this Task Order are:

- Section 1: Municipal Separate Storm Sewer System (MS4) Compliance Services
Activities include planning, public outreach, clean-up events, dry weather inspections, illicit discharge detection, employee training, and preparation of the EPD Annual Report.
- Section 2: Long-Term Monitoring for Watershed Protection Plan (WPP)
Includes water quality sampling, reporting, and EPD compliance submissions.
- Section 3: Site Plan Review and Engineering Support Services
Includes civil plan review, inspections, traffic study review, geotechnical and hydrological assessments, and standards updates.
- Section 4: Reporting
Monthly progress reports to be included in Board of Commissioners packets.

The total base fee for services under Task Order 11 is \$55,800, broken down as follows:

- MS4 Compliance Services – \$25,200
- WPP Services – \$30,600
- Engineering and Consulting Services – As needed per Appendix A hourly rate schedule.

Additional services outside of the base scope will be billed according to hourly rates detailed in Appendix A.

Alternatives for Commission to Consider

1. Approve Task Order 11 with EOM Operations under the Master Services Agreement for FY 2026.
2. Take no action.

Recommended Alternative: 1**Other Alternatives: 2****Department Review:** Engineering, Finance, Procurement**Funding Source:** Operations Budget**Attachments:** Task Order 11