

## Staff Report

**Subject:** New County Administrative Building Renovations – Change Order 3  
**Author:** Eric Larson, Asst. County Manager  
**Department:** Development Services  
**Meeting Date:** May 17, 2022  
**Item Description:** Change Order #3 relates to changes requested during construction, increased scope of services, and unforeseen item needed to complete construction.

### Summary Recommendation:

As construction of the Administration Building progressed, several small changes and added work was needed to complete the building. Due to the rapid development and resolution needed for these issues, they were approved by the project team. This change order is a summary of these remaining items needed to close out the construction and pay out the contract. The resultant change order is \$76,914.01 and 140 days to the project schedule.

### Executive Summary/Background:

- Original contract amount to Copper Construction is \$887,671.00
- Change Order 1 approved April 6, 2021 was \$79,131.50
- Change Order 2 approved June 1, 2021 was \$176,460.31
- Revise contract amount, with Change Order 3, is \$1,220,176.82
- Project Notice to Proceed was issued January 4, 2021
- Project Duration was revised to 230 calendar days (completion date of August 21, 2021) via Change Order 1. No time was added with Change Order 2.
- New project completion date is January 8, 2022. Substantial completion on the project was approximately November 1, 2021.

### Alternatives for Commission to Consider

1 - Approve Change Order 3 in the amount of \$76,914.01 and a time extension of 140 days.

2 – Take no action

3 – Deny the change order. Since all the work is complete, additional discussion with the contractor and an amended change order proposal will be needed.

**Recommended Alternative:** Alternative 1

**Other Alternatives:** N/A

**Department Review:** County Engineering; County Attorney

**Funding Source:** 100-1565-021-54-1306 General Fund

**Attachments:** 1. Change Order 3 request from Copper Construction