

Staff Report

Subject: Reorganization of positions in the Parks and Landscape Department

Author: Sarah Mausolf, Director

Department: Human Resources and Risk Management

Meeting Date: August 1, 2023

Item Description: Reorganizing current personnel, authorized positions, and new budgeted positions.

Summary Recommendation

The following changes are being requested based on a review of the department's needs to utilize staff and resources better to serve the public.

Executive Summary

A review of duties and responsibilities within the Parks and Landscape Department indicates a need for changes and reorganization to the department's workflow process to cover newly renovated parks and keep up with the demand for more space and locations.

Background

- Reviewing department structure, current workload, continued growth, and increased renovations of park spaces determined the need for reorganization to utilize personnel and resources better.

Alternatives

1. Recommend approval of the reorganization of the Parks and Landscape Department.
2. Recommend disapproval of the reorganization and provide staff with additional direction.

Other Alternatives: None

Department Review: County Manager, Parks and Landscape, Human Resources.

Funding Source: No impact on funding as position upgrades were included in the approved FY24 budget.

Attachments: Parks Coordinator Job Description
Park Crew Leader Job Description
Landscape Coordinator Job Description
Landscape Crew Leader Job Description