

## **Staff Report**

**Subject:** Renewal of Rescue Monitoring and Commercial Fire Monitoring Agreements for Administration Building

**Author:** Alison Bruton, Purchasing Agent

**Department:**

**Meeting Date:** August 1, 2023

**Item Description:** Approval of Rescue Monitoring and Commercial Fire Monitoring Agreements for Administration Building with Southeastern System Technologies

**Summary Recommendation:** Staff recommends approval of the Rescue Monitoring and Commercial Fire Monitoring Agreements for the Administration Building with Southeastern System Technologies

### **Executive Summary/Background:**

- The fire alarm dials out to the monitoring company which dictates if it an emergency. If non-emergency the monitoring company calls Fred Ryan, Facilities Maintenance Director, to investigate the problem and have it repaired. If it is an emergency, it calls the 911 center and has the fire trucks respond.
- The area of refuge is for someone that is unable to exit the building (wheelchair, etc.) or is trapped, they can communicate with the fire dept. to give details of their location.
- Southeastern System Technologies currently monitors the Springfield Library and Judicial Complex.
- The Area of Rescue Agreement is \$360.00 annually and the Commercial Fire Monitoring Agreement is \$541.00 annually.
- These agreements are for one (1) year terms and shall renew automatically for successive terms.

### **Alternatives for Commission to Consider**

1. Approval of the Area of Rescue Monitoring Agreement for \$360.00 annually and the Commercial Fire Monitoring Agreement for \$541.00 annually for the Administration Building with Southeastern System Technologies
2. Take no action

**Recommended Alternative:** 1

**Other Alternatives:** 2

**Department Review:** Facilities Maintenance, Purchasing

**Funding Source:** Facilities Maintenance Budget

### **Attachments:**

1. Area of Rescue Monitoring Agreement
2. Commercial Fire Monitoring Agreement