

Staff Report

Subject: Approval of Change Order for StageFront for the AV upgrades at the Judicial Complex

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Department: Court Services

Meeting Date: August 1, 2023

Item Description: Change Order for StageFront for the AV upgrades at the Judicial Complex

Summary Recommendation: Staff recommends approval of Change Order for StageFront for the AV upgrades at the Judicial Complex

Executive Summary/Background:

- The Judicial Complex personnel requested a quote from StageFront to convert the Community Room to a Courtroom. Included in this quote is the court reporter set-up, microphones added at the two tables, judges bench, evidence presentation ability, and additional necessary items.
- StageFront is currently contracted with Effingham County to provide AV upgrades to the Judicial Complex building, so this request will be a change order to the current agreement.
- The change order amount is \$23,217.16 which brings the overall contract amount to \$558,479.95.

Alternatives for Commission to Consider

1. Approval of Change Order for StageFront for the AV upgrades at the Judicial Complex in the amount of \$23,217.16
2. Deny Change Order
3. Take no action.

Recommended Alternative: 1

Other Alternatives: 2, 3

Department Review: Finance, County Manager, Clerk of Court

Funding Source: \$540,000 currently budgeted in General Fund. Budget Amendment will be necessary to cover the additional cost.

Attachments: Change Order for StageFront