

- 1. **Award No.**
693JJ32340070
- 2. **Effective Date**
See No. 17 Below
- 3. **Assistance Listings No.**
20.939
- 4. **Award To**
Effingham County Board of Commissioners
804 S. Laurel Street
Springfield, GA 31329

Unique Entity Id.: WCFEKENTR7A8
TIN No.: 58-6000821
- 5. **Sponsoring Office**
U.S. Department of Transportation
Federal Highway Administration
Office of Safety
1200 New Jersey Avenue, SE
HSSA-1, Mail Drop E71-117
Washington, DC 20590
- 6. **Period of Performance**
Effective Date of Award – 6/1/2025
- 7. **Total Amount**
Federal Share: \$200,000.00
Recipient Share: \$66,400.00
Other Federal Funds: \$0
Other Funds: \$0
Total: \$266,400.00
- 8. **Type of Agreement**
Grant
- 9. **Authority**
Section 24112 of the Infrastructure Investment and Jobs Act (Pub. L. 117–58, November 15, 2021; also referred to as the “Bipartisan Infrastructure Law” or “BIL”)
- 10. **Procurement Request No.**
HSSP230365PR
- 11. **Federal Funds Obligated**
\$200,000.00
- 12. **Submit Payment Requests To**
See article 5.2
- 13. **Payment Office**
See article 5.2
- 14. **Accounting and Appropriations Data**
15X0173E50.0000.055SR10500.5592000000.41010.61006600.0000000000.0000000000.0000000000.0000000000.0000000000
- 15. **Description of Project**
Development of Vision Zero Action Plan for Effingham County

RECIPIENT

16. Signature of Person Authorized to Sign

FEDERAL HIGHWAY ADMINISTRATION

17. Signature of Agreement Officer

Signature Date
Name:
Title:

Signature Date
Daniel Confer
Title: Agreement Officer

U.S. DEPARTMENT OF TRANSPORTATION

**GRANT AGREEMENT UNDER THE
FISCAL YEAR 2022 SAFE STREETS AND ROADS FOR ALL GRANT PROGRAM**

This agreement is between the [United States Department of Transportation (the “USDOT”)] [Federal Highway Administration (the “FHWA”) and the Effingham County Board of Commissioners (the “**Recipient**)”].

This agreement reflects the selection of the Recipient to receive a Safe Streets and Roads for All (“SS4A”) Grant for the Effingham County Greenway Trail Action Plan.

The parties therefore agree to the following:

**ARTICLE 1
GENERAL TERMS AND CONDITIONS**

1.1 General Terms and Conditions.

- (a) In this agreement, “**General Terms and Conditions**” means the content of the document titled “General Terms and Conditions Under the Fiscal Year 2022 Safe Streets and Roads for All Grant Program,” dated February 8, 2023, which is available at <https://www.transportation.gov/grants/ss4a/grant-agreements>. Articles 7–30 are in the General Terms and Conditions. The General Terms and Conditions are part of this agreement.
- (b) The Recipient states that it has knowledge of the General Terms and Conditions. Recipient also states that it is required to comply with all applicable Federal laws and regulations including, but not limited to, the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR part 200); National Environmental Policy Act (NEPA) (42 U.S.C. § 4321 et seq.); and Build America, Buy America Act (BIL, div. G §§ 70901-27).
- (c) The Recipient acknowledges that the General Terms and Conditions impose obligations on the Recipient and that the Recipient’s non-compliance with the General Terms and Conditions may result in remedial action, termination of the SS4A Grant, disallowing costs incurred for the Project, requiring the Recipient to refund to the FHWA the SS4A Grant, and reporting the non-compliance in the Federal-government-wide integrity and performance system.

**ARTICLE 2
APPLICATION, PROJECT, AND AWARD**

2.1 Application.

Application Title: Effingham County Greenway Trail Action Plan

Application Date: September 15, 2022

2.2 Award Amount.

SS4A Grant Amount: \$200,000

2.3 Award Dates.

Period of Performance End Date: See Block 6 on Page 1

2.4 Budget Period

Budget Period End Date: See Block 6 on Page 1

2.5 Action Plan Grant or Implementation Grant Designation.

Designation: Action Plan

2.6 Federal Award Identification Number. The Federal Award Identification Number is listed on page 1, line 1.

**ARTICLE 3
SUMMARY PROJECT INFORMATION**

3.1 Summary of Project's Statement of Work.

Effingham County is the sixth fastest growing County in Georgia. The growth has begun to place a substantial strain on the County roads, increasing congestion and causing safety concerns. Residents with short commutes to work or school are looking for alternate ways for safer travel as well as leisure uses. The Safety Action Plan will analyze crash data to identify crash types, crash severity, high-risk factors and locations of fatalities and serious injury crashes, and specific safety needs of relevant road users. Additionally, the Plan will include an equity analysis to identify communities disproportionately impacted by vehicular crashes. The County proposes to establish a Committee to work with a consultant to facilitate meetings with stakeholders and residents to review the roadways and develop a low-cost strategy for creating safer passage throughout the County, potentially establishing multi-use trails which would be separated from the vehicular traffic. This Committee will help oversee the plan development and implementation to

achieve the goals of fewer traffic related accidents and zero fatalities. The Committee will include representatives from each locality in the County as well as members from interested partners. Policies will be reviewed and updated as needed and a list of proposed projects and strategies will be developed and ranked in order of importance, with consideration of equity impacts. The final Safety Action Plan deliverable, as well as meeting minutes and progress reports, will be posted on the County webpage to inform the public of the progress. By separating the conflicting modes of travel, the County expects to achieve zero roadway fatalities and serious injuries and improve the health and well-being of County users by 2030.

3.2 Project’s Estimated Schedule.

ACTION PLAN SCHEDULE

Milestone	Schedule Date
Planned Draft Action Plan Completion Date:	7/31/24
Planned Action Plan Completion Date:	1/30/25
Planned Action Plan Adoption Date:	3/31/25
Planned SS4A Final Report Date:	4/30/25

3.3 Project’s Estimated Costs.

(a) Eligible Project Costs

Eligible Project Costs	
SS4A Grant Amount:	\$200,000.00
Other Federal Funds::	\$0.00
State Funds:	\$0.00
Local Funds:	\$0.00
In-Kind Match:	\$66,400.00
Other Funds:	\$0.00
Total Eligible Project Cost:	\$266,400.00

(b) Supplemental Estimated Budget

Cost Element	Federal Share	Non-Federal Share	Total Budget Amount
Direct Labor	\$0.00	\$18,200	\$18,200
Fringe Benefits	\$0.00	\$0.00	\$0.00
Travel	\$0.00	\$0.00	\$0.00

Equipment	\$0.00	\$0.00	\$0.00
Supplies	\$0.00	\$20,000	\$20,000
Contractual/Consultant	\$197,500	\$0.00	\$197,500
Other	\$2,500	\$28,200	\$30,700
Indirect Costs	\$0.00	\$0.00	\$0.00
Total Budget	\$200,000.00	\$66,400.00	\$266,400.00

ARTICLE 4

RECIPIENT INFORMATION

4.1 Recipient’s Unique Entity Identifier.

WCFEKENTR7A8

4.2 Recipient Contact(s).

Angela Stanley
 Capital Projects Manager
 Effingham County Board of Commissioners
 804 S. Laurel Street, Springfield, GA 31329
 912-547-9477
 astanley@effinghamcounty.org

4.3 Recipient Key Personnel.

Name	Title or Position
Jody Jones	Grants Coordinator
Tim Callanan	County Manager

4.4 USDOT Project Contact(s).

Jessica Rich
 Safe Streets and Roads for All Program Manager
 Federal Highway Administration
 Office of Safety
 404 BNA Drive, Suite 508
 Nashville, TN 37217
 615-965-4096
 Jessica.Rich@dot.gov

and

Hector Santamaria
Agreement Officer (AO)
Federal Highway Administration
Office of Acquisition and Grants Management
HCFA-33, Mail Stop E62-310
1200 New Jersey Avenue, S.E.
Washington, DC 20590
202-493-2402
Hector.Santamaria@dot.gov

and

Ashley Cucchiarelli
Agreement Specialist (AS)
Federal Highway Administration
Office of Acquisition and Grants Management
HCFA-33, Mail Stop E62-204
1200 New Jersey Avenue, S.E.
Washington, DC 20590
(720) 963-3589
Ashley.Cucchiarelli@dot.gov

and

Division Administrator
Agreement Officer's Representative (AOR)
Georgia Division Office
75 Ted Turner Drive SW, Suite 1000
404-562-3630
Georgia.FHWA@fhwa.dot.gov

and

Joseph Longo
Georgia Division Office Point of Contact
Community Planner
75 Ted Turner Drive SW, Suite 1000
Atlanta, GA 30303
404-562-3641
Joseph.longo@dot.gov

ARTICLE 5
USDOT ADMINISTRATIVE INFORMATION

5.1 Office for Subaward and Contract Authorization.

USDOT Office for Subaward and Contract Authorization: FHWA Office of Acquisition
and Grants Management

SUBAWARDS AND CONTRACTS APPROVAL

Note: See 2 CFR § 200.331, Subrecipient and contractor determinations, for definitions of subrecipient (who is awarded a subaward) versus contractor (who is awarded a contract).

Note: Recipients with a procurement system deemed approved and accepted by the Government or by the AO are exempt from the requirements of this clause. See 2 CFR 200.317 through 200.327.

Note: This clause is only applicable to Action Plan Grants.

Unless described in the application and funded in the approved award, the Recipient must obtain prior written approval from the AO for the subaward, transfer, or contracting out of any work under this award above the Simplified Acquisition Threshold. This provision does not apply to the acquisition of supplies, material, equipment, or general support services. Approval of each subaward or contract is contingent upon the Recipient's submittal of a written fair and reasonable price determination, and approval by the AO for each proposed contractor/subrecipient. Consent to enter into subawards or contracts will be issued through written notification from the AO or a formal amendment to the Agreement.

The following subawards and contracts are currently approved under the Agreement by the AO. This list does not include supplies, material, equipment, or general support services which are exempt from the pre-approval requirements of this clause.

(Fill in at award or by amendment)

5.2 Reimbursement Requests

- (a) The Recipient may request reimbursement of costs incurred in the performance of this agreement if those costs do not exceed the funds available under section 2.2 and are allowable under the applicable cost provisions of 2 C.F.R. Part 200, Subpart E. The Recipient shall not request reimbursement more frequently than monthly.
- (b) The Recipient shall use the DELPHI eInvoicing System to submit requests for reimbursement to the payment office. When requesting reimbursement of costs incurred or credit for cost share incurred, the Recipient shall electronically submit supporting cost detail with the SF 271 (Outlay Report and Request for Reimbursement for Construction Programs) to clearly document all costs incurred.

- (c) The Recipient's supporting cost detail shall include a detailed breakout of all costs incurred, including direct labor, indirect costs, other direct costs, travel, etc., and the Recipient shall identify the Federal share and the Recipient's share of costs. If the Recipient does not provide sufficient detail in a request for reimbursement, the AO may withhold processing that request until the Recipient provides sufficient detail.
- (d) The USDOT shall not reimburse costs unless the Agreement Officer's Representative (the "AOR") reviews and approves the costs to ensure that progress on this agreement is sufficient to substantiate payment.
- (e) The USDOT may waive the requirement that the Recipient use the DELPHI eInvoicing System. The Recipient may obtain waiver request forms on the DELPHI eInvoicing website (<http://www.dot.gov/cfo/delphi-einvoicing-system.html>) or by contacting the AO. A Recipient who seeks a waiver shall explain why they are unable to use or access the Internet to register and enter payment requests and send a waiver request to

Director of the Office of Financial Management
US Department of Transportation,
Office of Financial Management B-30, Room W93-431
1200 New Jersey Avenue SE
Washington DC 20590-0001

or

DOTElectronicInvoicing@dot.gov.

If the USDOT grants the Recipient a waiver, the Recipient shall submit SF 271s directly to:

DOT/FAA
P.O. Box 268865
Oklahoma City, OK 73125-8865
Attn: Agreement Specialist

- (f) The requirements set forth in these terms and conditions supersede previous financial invoicing requirements for Recipients.

ARTICLE 6 SPECIAL GRANT TERMS

- 6.1** SS4A funds must be expended within five years after the grant agreement is executed and DOT obligates the funds, which is the budget period end date in section 10.3 of the Terms and Conditions and section [wherever the date it is in this agreement].

- 6.2** The Recipient acknowledges that the Action Plan will be made publicly available, and the Recipient agrees that it will publish the final Action Plan on a publicly available website.
- 6.3** The Recipient demonstrates compliance with civil rights obligations and nondiscrimination laws, including Titles VI of the Civil Rights Act of 1964, the Americans with Disabilities Act (ADA), and Section 504 of the Rehabilitation Act, and accompanying regulations. Recipients of Federal transportation funding will also be required to comply fully with regulations and guidance for the ADA, Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, and all other civil rights requirements.
- 6.4** There are no other special grant requirements for this award.

**ATTACHMENT A
PERFORMANCE MEASUREMENT INFORMATION**

Study Area: Effingham County

Baseline Measurement Date: September 14, 2023

Baseline Report Date: November 14, 2023

Table 1: Performance Measure Table

Measure	Category and Description	Measurement Frequency
Equity	Percent of Funds to Underserved Communities: Funding amount (of total project amount) benefitting underserved communities, as defined by USDOT	End of period of performance
Costs	Project Costs: Quantification of the cost of each eligible project carried out using the grant	End of period of performance
Lessons Learned and Recommendations	Lessons Learned and Recommendations: Description of lessons learned and any recommendations relating to future projects of strategies to prevent death and serious injury on roads and streets.	End of period of performance

**ATTACHMENT B
CHANGES FROM APPLICATION**

INSTRUCTIONS FOR COMPLETING ATTACHMENT B: Describe all material differences between the scope, schedule, and budget described in the application and the scope, schedule, and budget described in Article 3. The purpose of this attachment B is to document the differences clearly and accurately in scope, schedule, and budget to establish the parties’ knowledge and acceptance of those differences. See section 10.1.

Scope: Effingham County is the sixth fastest growing County in Georgia. The growth has begun to place a substantial strain on the County roads, increasing congestion and causing safety concerns. Residents with short commutes to work or school are looking for alternate ways for safer travel as well as leisure uses. The Safety Action Plan will analyze crash data to identify crash types, crash severity, high-risk factors and locations of fatalities and serious injury crashes, and specific safety needs of relevant road users. Additionally, the Plan will include an equity analysis to identify communities disproportionately impacted by vehicular crashes. The County proposes to establish a Committee to work with a consultant to facilitate meetings with stakeholders and residents to review the roadways and develop a low-cost strategy for creating safer passage throughout the County, potentially establishing multi-use trails which would be separated from the vehicular traffic. This Committee will help oversee the plan development and implementation to achieve the goals of fewer traffic related accidents and zero fatalities. The Committee will include representatives from each locality in the County as well as members from interested partners. Policies will be reviewed and updated as needed and a list of proposed projects and strategies will be developed and ranked in order of importance, with consideration of equity impacts. The final Safety Action Plan deliverable, as well as meeting minutes and progress reports, will be posted on the County webpage to inform the public of the progress. By separating the conflicting modes of travel, the County expects to achieve zero roadway fatalities and serious injuries and improve the health and well-being of County users by 2030.

Schedule: Effingham County plans to contract with a consultant who will facilitate meetings with residents and stakeholders to review the roadways and develop a low-cost strategy for creating safe passages throughout the County. City staff for each of the localities will assist with the various community meetings to discuss the needed aspects of potential projects. Stakeholders and various groups will be asked to provide their ideas for safety improvements within the roadway system. County GIS staff will provide needed maps and the County Engineer will provide design and cost estimates based on the proposed plan. These activities along with the County Engineer providing Project Management services will comprise the 25% local matching funds for the project. The Draft Plan will be completed within 1 year of commencement and the final Plan will be completed by the Project ending date of 6-1-25.

ACTION PLAN SCHEDULE

Milestone	Schedule Date
Planned Draft Action Plan Completion Date:	7/31/24

Planned Action Plan Completion Date:	1/30/25
Planned Action Plan Adoption Date:	3/31/25
Planned SS4A Final Report Date:	4/30/25

Budget: The Budget has not changed from the application.

The table below provides a summary comparison of the project budget.

Fund Source	Application		Section 3.3	
	\$	%	\$	%
Previously Incurred Costs (Non-Eligible Project Costs)				
Federal Funds				
Non-Federal Funds				
Total Previously Incurred Costs				
Future Eligible Project Costs				
SS4AFunds				
Other Federal Funds				
Non-Federal Funds				
Total Future Eligible Project Costs				
Total Project Costs				

**ATTACHMENT C
RACIAL EQUITY AND BARRIERS TO OPPORTUNITY**

1. Efforts to Improve Racial Equity and Reduce Barriers to Opportunity.

The Recipient states that rows marked with “X” in the following table are accurate:

	A racial equity impact analysis has been completed for the Project. <i>(Identify a report on that analysis or, if no report was produced, describe the analysis and its results in the supporting narrative below.)</i>
	The Recipient or a project partner has adopted an equity and inclusion program/plan or has otherwise instituted equity-focused policies related to project procurement, material sourcing, construction, inspection, hiring, or other activities designed to ensure racial equity in the overall delivery and implementation of the Project. <i>(Identify the relevant programs, plans, or policies in the supporting narrative below.)</i>
	The Project includes physical-barrier-mitigating land bridges, caps, lids, linear parks, and multimodal mobility investments that either redress past barriers to opportunity or that proactively create new connections and opportunities for underserved communities that are underserved by transportation. <i>(Identify the relevant investments in the supporting narrative below.)</i>
	The Project includes new or improved walking, biking, and rolling access for individuals with disabilities, especially access that reverses the disproportional impacts of crashes on people of color and mitigates neighborhood bifurcation. <i>(Identify the new or improved access in the supporting narrative below.)</i>
	The Project includes new or improved freight access to underserved communities to increase access to goods and job opportunities for those underserved communities. <i>(Identify the new or improved access in the supporting narrative below.)</i>
	The Recipient has taken other actions related to the Project to improve racial equity and reduce barriers to opportunity, as described in the supporting narrative below.
X	The Recipient has not yet taken actions related to the Project to improve racial equity and reduce barriers to opportunity but, before beginning construction of the project, will take relevant actions described in the supporting narrative below.
	The Recipient has not taken actions related to the Project to improve racial equity and reduce barriers to opportunity and will not take those actions under this award.

2. Supporting Narrative.

Effingham County will study the roadways within the County to develop a low-cost strategy for creating safer passage throughout the County for all road users. The Safety Action Plan will include a racial equity analysis component which will allow the County to review elements to improve transportation for all residents in regards to race, gender, income and vulnerable road users.