

## **Staff Report**

**Subject:** Renewal of Professional Services Agreement with Schneider Geospatial, LLC for a qPublic.net Add-On for the Tax Assessor's Office

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**Department:** Tax Assessor

**Meeting Date:** April 15, 2025

**Item Description:** Consideration to approve the renewal of the Professional Services Agreement with Schneider Geospatial, LLC for a qPublic.net Add-On for the Tax Assessor's Office

**Summary Recommendation:** The Chief Appraiser requests renewal of the Professional Services Agreement with Schneider Geospatial, LLC for a qPublic.net Add-On for the Tax Assessor's Office

### **Executive Summary/Background:**

Schneider Geospatial, LLC currently provides the County's qPublic.net GIS platform. As an enhancement, this renewal includes a hosted add-on that enables digital personal property submissions through embedded web forms using JotForm. The service provides automated data syncing between the qPublic.net interface and the Tax Assessor's WinGAP system.

This renewal covers:

- A one-time setup fee of \$5,880, which includes a database connection for personal property data and setup of forms for marine, aircraft, business, and Freeport submissions.
- An annual hosting fee of \$4,248 beginning July 1, 2024 and continuing through June 30, 2025.

The agreement has been reviewed and approved by the County Attorney and is aligned with the FY26 operating budget for the Tax Assessor's Office.

The contract will continue on an annual renewal basis unless terminated in writing by either party.

### **Alternatives for Commission to Consider**

1. Approve the renewal of the agreement with Schneider Geospatial, LLC.
2. Do not approve the agreement and provide staff with further direction.

**Recommended Alternative:** 1

**Other Alternatives:** 2

**Department Review:** Tax Assessor, Purchasing, Finance

**Funding Source:** Tax Assessor Operating Budget

**Attachments:** Professional Services Agreement