

## NOTICE TO PROCEED

September 27, 2024

Tracey Mancini, Contracts Administrator  
Ceres Environmental Services, Inc.  
6371 Business Blvd., Suite 100  
Sarasota, Florida 34240

**Re: EFFINGHAM COUNTY, GEORGIA -Hurricane Helene- DISASTER DEBRIS REMOVAL SERVICES  
Ceres Job No.: 4380**

Dear Ms. Mancini:

Pursuant to the terms of the **DISASTER DEBRIS REMOVAL SERVICES** Contract dated September 18, 2023 Ceres Environmental is hereby given notice that EFFINGHAM COUNTY, GEORGIA is activating the contract for removal of debris resulting from Hurricane Helene. As per the contract, Ceres Environmental is required to respond to this Notice To Proceed within 24 hours of receipt of this Notice. Please respond by contacting Purchasing Agent, Alison Bruton directly at (912) 754-2123 upon receipt of this Notice to make necessary arrangements for beginning work under this activation notice. Please sign and date this original and return it to my attention by email at [dcarver@effinghamcounty.org](mailto:dcarver@effinghamcounty.org).

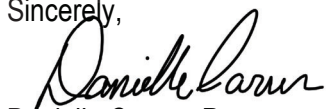
Per the contract, Ceres Environmental is required to execute a payment and performance bond equal to 100% of the estimated cost of the debris removal services upon receipt of this Notice To Proceed. The estimated cost of debris removal for this activation is one hundred fifty thousand dollars and no cents (\$150,000.00). Please have this executed bond forwarded to my attention as required under the contract. No work shall be performed prior to receipt of this bond without the specific approval of EFFINGHAM COUNTY, GEORGIA.

The estimated cost of debris removal presented above also represents the not-to-exceed amount for this activation. Should Ceres Environmental's operations begin to approach this amount, the designated Project Manager shall notify EFFINGHAM COUNTY in writing.

Ceres Environmental shall have 90 days from the date of this NOTICE TO PROCEED to complete the debris removal services required under the contract. Additionally, all requirements set out in the contract and the Bid Specifications made a part thereof shall be complied with at all times throughout the project.

EFFINGHAM COUNTY, GEORGIA point of contact for this debris removal project is Procurement Manager, Danielle Carver directly at (912) 665-9286; [dcarver@effinghamcounty.org](mailto:dcarver@effinghamcounty.org). Danielle Carver is duly authorized to administer this contract for and in the name of EFFINGHAM COUNTY, GEORGIA. Any questions related to this activation should be directed to her.

Sincerely,




Danielle Carver, Procurement and Capital Projects Manager  
EFFINGHAM COUNTY BOARD OF COMMISSIONERS

Ceres Environmental Services, Inc.

Received by Tia Laurie

Date 09/28/2024


**SIGNATURE CERTIFICATE**



**REFERENCE NUMBER**  
C41DDA93-9A0F-45AB-A3ED-4B49F478AC31

TRANSACTION DETAILS	DOCUMENT DETAILS
<p><b>Reference Number</b> C41DDA93-9A0F-45AB-A3ED-4B49F478AC31</p> <p><b>Transaction Type</b> Signature Request</p> <p><b>Sent At</b> 09/27/2024 23:24 EDT</p> <p><b>Executed At</b> 09/28/2024 09:57 EDT</p> <p><b>Identity Method</b> email</p> <p><b>Distribution Method</b> email</p> <p><b>Signed Checksum</b> 69a7cc80fc87edae460b5c258628f0645480996423ea56743594cafe4d101700</p> <p><b>Signer Sequencing</b> Disabled</p> <p><b>Document Passcode</b> Disabled</p>	<p><b>Document Name</b> NTP - Ceres Environmental Effingham</p> <p><b>Filename</b> NTP_-_Ceres_Environmental_Effingham.pdf</p> <p><b>Pages</b> 1 page</p> <p><b>Content Type</b> application/pdf</p> <p><b>File Size</b> 299 KB</p> <p><b>Original Checksum</b> 9100c2901c1c9612d8e8c3e68121cd0974a9b99ac969cdf9f74cf5ec985a090</p>

**SIGNERS**

SIGNER	E-SIGNATURE	EVENTS
<p><b>Name</b> Tia Laurie</p> <p><b>Email</b> tia.laurie@ceresenv.com</p> <p><b>Components</b> 2</p>	<p><b>Status</b> signed</p> <p><b>Multi-factor Digital Fingerprint Checksum</b> 706c703e075bf15dde75fe52f423f4463a3dff1ffda4d8b786932949acf61bc1</p> <p><b>IP Address</b> 50.219.40.130</p> <p><b>Device</b> Chrome via Windows</p> <p><b>Typed Signature</b> </p> <p><b>Signature Reference ID</b> 63C5E5C9</p>	<p><b>Viewed At</b> 09/28/2024 09:56 EDT</p> <p><b>Identity Authenticated At</b> 09/28/2024 09:57 EDT</p> <p><b>Signed At</b> 09/28/2024 09:57 EDT</p>

**AUDITS**

TIMESTAMP	AUDIT
09/27/2024 23:24 EDT	Tracey Mancini (tracey.mancini@ceresenv.com) created document 'NTP_-_Ceres_Environmental_Effingham.pdf' on Chrome via Windows from 52.45.54.47.
09/27/2024 23:24 EDT	Tia Laurie (tia.laurie@ceresenv.com) was emailed a link to sign.
09/28/2024 09:56 EDT	Tia Laurie (tia.laurie@ceresenv.com) viewed the document on Chrome via Windows from 50.219.40.130.
09/28/2024 09:57 EDT	Tia Laurie (tia.laurie@ceresenv.com) authenticated via email on Chrome via Windows from 50.219.40.130.
09/28/2024 09:57 EDT	Tia Laurie (tia.laurie@ceresenv.com) signed the document on Chrome via Windows from 50.219.40.130.