

# Staff Report

**Subject:** Ratification of Change Order #4 for the Administrative Renovation/Construction

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**Department:** Project Management

**Meeting Date:** November 5<sup>th</sup>, 2024

**Item Description:** Ratification of Change Order #4 with McWright for the Admin Building Renovation/Construction Project.

**Summary Recommendation:** Staff requests the Board to ratify and approve Change Order #4 for McWright, LLC for the Administrative Complex Addition and Renovation

**Executive Summary/Background:** This change order reflects adjustments for additional data locations and infrastructure improvements to ensure compliance with ADA standards and enhance safety features within the facility.

#### Change Order Details:

- Total Increase: \$16,375.00
- New Contract Sum: \$3,319,931.00
- Original Contract Sum: \$3,317,000.00
- No Change in Contract Time

#### Specific Changes Included:

1. Additional Data Locations (COR 5): \$10,879.00
2. Surge Protection (COR 6): \$1,646.00
3. ADA Parking Lot Changes (COR 7): \$3,850.00

#### Alternatives for Commission to Consider

1. Approve the ratification of Change Order #4 for the Administrative Renovation/Construction in the amount of \$16,375.00
2. Do not approve the ratification and provide guidance to staff

**Recommended Alternative:** 1

**Other Alternatives:** 2

**Department Review:** County Manager, Procurement

**Funding Source:**

**Attachments:** Change Order