



Memo

To: Mayor Dowless, Council President Horn,
Council Members Chotas Lomas, Pierce, and Rader

From: Sandy Riffle, Interim City Clerk

Date: February 1, 2022

Re: Special Exception 2021-01
1078 Harbour Island Road Guest Cottage

The Planning and Zoning Board met on January 10, 2022, to consider Special Exception 2021-01 to allow a guest cottage at 1078 Harbour Island Road.

The following is provided in your agenda packet for your review and consideration.

Special Exception 2021-01 – 1078 Harbour Island Rd Accessory Structure/Guest Cottage

- Cover letter from City Engineer Allen Lane, dated 12/17/2021
- Application for Special Exception, date stamped 12/6/2021
- Orange County Building application and plans, date stamped 11/9/2021

The Notice of Public Hearing letters was sent on December 28, 2021 to those property owners within 500 feet of the subject property regarding Special Exception 2021-01. There were 52 notices provided by U.S. Mail. One notice was returned as undeliverable and City Hall has not received any objections or comments as of the date of this memo.

The City Engineer is prepared to respond to any questions you may have regarding the Special Exception request. The applicant/representative will also be in attendance.

The following motion was made by the Planning and Zoning Board:

Board Member Nelson made a motion to approve Special Exception 2021-01 as presented: seconded by Board Member Gragg. The motion was approved (4/0).

The motion was approved by roll call vote.

Board Member Gragg	Favor
Vice-Chair Santurri	Favor
Board Member Nelson	Favor
Chair Kreidt	Favor
Board Member Gibson	Absent