



Memo

To: The Honorable Mayor and City Council
From: Sandra Riffle, City Clerk
Date: March 17, 2023
Re: Charter Review Commission

In the February 21, 2023 Council meeting, we discussed the Charter Review Commission (CRC), which is required to be organized by May 1, 2023.

The criteria for selecting member of the CRC are as follows:

- The mayor and each member of the city council, other than the council president, shall appoint one (1) member to the Charter Review Commission.
- The council president shall appoint two (2) members to the Charter Review Commission.
- At least five (5) members of the Charter Review Commission shall be electors who are bona fide residents of the City of Edgewood.
- Up to two (2) members of the Charter Commission may be non-resident owners of non-residential property located within the City of Edgewood.
- In the event that any member of the city council or the mayor fails to appoint a member of the Charter Review Commission by the time required herein, the city council shall make appointments to any unfilled seats by majority vote at the city council's next regular meeting.

As of the date of this memo, I have received four out of the seven recommendations. If you have not already done so, **please submit your recommendations to me by April 12, 2023** for the April 18, 2023 City Council meeting. With your submittal **please include a short bio of the recommended CRC member** to be included in the next agenda package. Thank you.