



Date: June 8, 2022

To: Planning and Zoning (P&Z) Board

From: Ellen Hardgrove, City Planning Consultant

XC: Sandy Riffle, Interim City Clerk

Drew Smith, City Attorney

Re: Establishment of a Lot Split Process

This agenda item is for consideration of amending the City's subdivision regulations, Code Chapter 126, to allow a simple process for dividing a single parcel into two, known as a "lot split." Establishing this process was contemplated in 2005, when City Council adopted Resolution 2005-R002; however, the code was never amended to allow use of the simplified process. The proposed simplified process is in the best interest of the citizens of the City and is consistent with State statutes that define a "subdivision" as the creation of three or more lots.

ESH