



Memo

To: Planning and Zoning Board Members

CC: Bea Meeks, Drew Smith, Ellen Hardgrove, David Mahler, Allen Lane, Jim Winter

From: Sandy Riffle, Deputy City Clerk

Date: January 5, 2022

Re: New Business Items Planning and Zoning Meeting January 10, 2022

For the January 10, 2022 Planning and Zoning Board meeting, the following is provided in your agenda packet for your review and consideration.

1. Mecato's Bakery and Café - 5645 Hansel Avenue
Waivers and Variance Applications

- Cover letter from City Planner Ellen Hardgrove, dated 1/4/2022
- Mecato's Plans, date stamped 12/20/2021
- Application pages – Building, Waiver and Variance Applications, date stamped 9/14/2021
- Public Notice Response re: proposed vinyl fence, dated 12/9/2021

The Notice of Public Hearing letters was sent on November 30, 2021 to those property owners within 500 feet of the subject property regarding Variance 2021-01. There were 51 notices provided by U.S. Mail. Two notices were returned as undeliverable. One comment was received, which is included in the agenda. No objections were received at City Hall as of the date of this memo.

A legal advertisement was placed in the Orlando Sentinel on Friday, December 3, 2021 to advertise the requested waivers, as required by City Code.

The City Planner and CPH Engineer and Landscape Architect are prepared to respond to any questions you may have regarding the variance and waiver requests. The applicant/representative for Mecato's Bakery and Café will also be in attendance.

2. Special Exception 2021-01 – 1078 Harbour Island Rd
Accessory Structure/Guest Cottage

- Cover letter from City Engineer Allen Lane, dated 12/17/2021

405 Bagshaw Way Edgewood, FL 32809 • Tel: 407-851-2920 • www.edgewood-fl.gov

New Business Items

- Application for Special Exception, date stamped 12/6/2021
- Orange County Building application and plans, date stamped 11/9/2021

The Notice of Public Hearing letters was sent on December 28, 2021 to those property owners within 500 feet of the subject property regarding Special Exception 2021-01. There were 52 notices provided by U.S. Mail. No notices were returned as undeliverable and City Hall has not received any objections or comments as of the date of this memo.

The City Engineer is prepared to respond to any questions you may have regarding the Special Exception request. The applicant/representative will also be in attendance.