



# Memo

**To:** Mayor Dowless, Council President Horn,  
Council Members Chotas, Lomas, Pierce, and Rader

**From:** Brett Sollazzo, Administrative Assistant

**Date:** August 9, 2022

**Re:** Boards & Committees Report

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The following business items were reviewed by the Planning and Zoning board.

## 1) Parcel Split 2022-01: 5540 Jessamine Lane.

The Planning and Zoning Board met on August 8, 2022, to consider a parcel split request for the property located at 5540 Jessamine Lane. Board Member Gragg recused himself from the vote due to him being the owner of the property.

The following motion was made by the Planning and Zoning Board:

***Board Member Nelson made a motion to recommend approval of the creation of two parcels as legally described on the submitted survey dated "received April 22, 2022"; The motion was seconded by Board Member Gibson. Approved (3/0).***

The motion was approved by roll call vote.

Chair Kreidt	Absent
Vice-Chair Santurri	Favor
Board Member Gragg	Recused
Board Member Gibson	Favor
Board Member Nelson	Favor

## 2) Special Exception 2022-03: Suncoast Building Materials 101 Mary Jess Road

The Planning and Zoning Board met on July 11, 2022, to consider a Special Exception request to amend the approved 2016 Special Exception condition of approval regarding hours of operation.

The following motion was made by the Planning and Zoning Board:

***Board Member Nelson made a motion to strongly recommend denial of the request to amend the special exception and change the operating hours to 5:00 am to 8:00 pm Monday through Saturday, with the finding that the proposed activity would adversely affect the character of the neighborhood. Approved (5/0).***

The motion was approved by roll call vote.

Chair Kreidt	Favor
Board Member Santurri	Favor
Board Member Gragg	Favor
Board Member Gibson	Favor
Board Member Nelson	Favor

**3) Variance 2022-04: 495 Mandalay Rd. – Boat Dock**

The Planning and Zoning Board met on July 11, 2022, to consider a Variance request to allow a recently constructed dock to remain 24.4 feet away from the dock across the canal, in lieu of the minimum 25ft requirement; and to allow the dock to remain 28% into the canal, in lieu of the 25% maximum.

The following motion was made by the Planning and Zoning Board:

***Board Member Gragg made a motion to recommend approval of Variance 2022-04 to allow a variance to Sec 14-11(b)(2) of the City’s code to allow a recently constructed dock to remain 24.4 feet away from the dock across the canal, in lieu of the minimum 25 feet requirement, and to allow the dock to remain at 28% into the canal, in lieu of the 25% maximum. The motion was seconded by Board Member Nelson. Approved (4/1).***

The motion was approved by roll call vote.

Chair Kreidt	Favor
Vice-Chair Santurri	Oppose
Board Member Gragg	Favor
Board Member Gibson	Favor
Board Member Nelson	Favor

**4) Variance 2022-06: 525 Mandalay Rd. – Boat Dock**

The Planning and Zoning Board met on July 11, 2022, to consider a Variance request to allow existing side setback to remain at 6.93’ and to allow a future addition for a boathouse and covered deck to be added onto an existing dock that is 10 feet from the property line, instead of the required 15 feet per the City land development code, Sec 14-11 (b)(1).

***Board Member Gibson made a motion to recommend approval of Variance 2202-06 to allow an existing side setback of 6.93’ and an extension to the dock 10 feet from the property line, instead of the required 15 feet per the City land development code, Sec 14-11 (b)(1). The motion was seconded by Chair Kreidt. Approved (5/0).***

The motion was approved by roll call vote.

Chair Kreidt	Favor
Vice-Chair Santurri	Favor
Board Member Gragg	Favor
Board Member Gibson	Favor
Board Member Nelson	Favor