



REGULAR CITY COUNCIL MEETING

Tuesday, May 14, 2024 at 7:00 PM

CITY COUNCIL CHAMBERS - 120 Paint Rock Street, Eden, TX

Off: 325-869-2211 | Fax: 325-869-5075

MINUTES

1. CALL TO ORDER AND ROLL CALL

Mayor and Council Members

Mayor Agapito Torres

Mayor Pro Tem Jennifer Martinez

Council Member Renae Rodgers

Council Member Grover Hall

Council Member Randy Dunaway

Council Member Bradley Gandy

Staff

City Administrator Priscilla Aguirre

Public Works David Hutchins

City Attorney Andrew Quittner

Consultant Ryan McKinnis

Court Clerk Lisa Routh

Absent

Assistant to City Administrator Victoria Ramirez

Meeting Called to order at 7:00 p.m.

2. INVOCATION

A. Pastor Charlie Winford - Hallelujah Trail Cowboy Church

3. WORKSHOP

No action to be taken. Staff reports regarding Current Projects and Plans, Ordinances and Compliance, Water Usage, Grant Opportunities and Status of Current Grants, Economic Development, Business, and Other Agenda Items listed below.

A. Public Works David Hutchins

Here are the activities we have completed this month:

- We collected readings and daily residuals at the sewer and water plant.
- There were several water leaks on Stephens St, 2 on Hwy 83 S, 83N, and Daniels St. We have addressed these leaks.
- We responded to several animal control calls.
- Meter readings and cut-offs have been conducted.
- We dealt with a sewer stoppage at the RV park on Hwy 83 and the sewer plant. Additionally, we filled in several holes from water leaks.

- We began weed eating and mowing around town.
- Metal bins at the transfer site have been filled.
- We completed various small projects generated from work orders by the office staff.
- A new meter is being installed after digging up the line at the well.
- Blowers at the sewer plant are being manually turned on seven days a week.
- We performed a sewer tap for Shane Burnes on Drinkard and also a water tap.
- Tree trimming around the shop buildings was carried out.
- The dump site was cleaned up and tires were loaded.
- We cleaned up Green Apple and hauled off trash.
- Pumps at the sewer plant were pulled to unclog them from trash.

B. City Administrator Priscilla Aguirre

April 1

I attended the EEOC monthly meeting.

April 3

Premier was onsite installing Fire Extinguishers on City Properties

April 4

Lisa and I met with Judge Gilbert regarding court operations.

April 9

Ronnie and I had our bi-weekly call regarding the TXDOT project.

April 15

We had our Monthly Cemetery Meeting.

April 16

We had our monthly USDA project meeting.

April 18-19

I attended the TMCA OMA/PIA Seminar in Fredericksburg April 22

I met with a representative from San Angelo extension agent to assess the City of Eden Garden

April 23

Ronnie and I attended the TXDOT bi-weekly call.

April 25

I attended the Chamber Luncheon

Open Projects

Well #3 is now working, the motor, soft start and a pump have all been replaced.

We have had several issues with our Wastewater plant, fortunately Ronnie, and public works staff have been able to work through the issues.

The 9 carts taken for assessment are not salvageable, we will receive credit for them.

LED sign is working great, please see it for community happenings.

Staff have begun repairing/cleaning at Concho Springs Golf course club house.

The Little League Concession stand has been painted.

We continue to transition utility software module information and are getting closer to our new software implementation date; however, we have been assigned a new representative. Hopefully it will not delay implementation.

City of Eden Swimming Pool- paint has been ordered, pool cleaned. Aquatic vendor scheduled for

approved repairs.

USDA Project - DIGG has completed most of the meter relocates. Majority of line tie ins. Still need to complete 3 line kill outs and they have already began patching roads.

TXDOT has begun surveying and preparing to begin their project.

4. EXECUTIVE SESSION

The City Council for the City of Eden has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices, and 551.086 (Economic Development).

Entered into Executive Session at 7:12 pm

Adjourned from Executive Session at 7:40p.m.

- A. Discuss Vendor Invoices (#12212199, #2301128, #2302132)
- B. Discuss unusual (or threatening) correspondence
- C. Discuss Certified Agenda

5. PRESENTATIONS BY CITIZENS

Floor open to discussion on any subject. No action may be taken by law. Citizens wishing to speak shall do so after being recognized by the Mayor. The Mayor and City Council may establish a time limit as necessary.

No public comments

6. REPORTS OF OTHER AGENCIES, COMMISSIONS, & STAFF

- A. Eden Economic Development Corporation Monthly Report - Laura Bowden, Project Manager

Laura Bowden summarized the events/projects EEDC is working on.

7. CONSENT ITEMS

The following items may be acted upon in one motion. No separate discussion or action is necessary unless requested by a Council Member, in which event those items will be pulled from the consent agenda for separate consideration.

- A. Approval of the City of Eden Investment Report Month ending April 2024
- B. Approval of Financial Statement Month Ending April 2024
- C. Approval of April 9, 2024 Regular Session Minutes

Motion to approve Consent Items A-C

Motion made by Council Member Hall, Seconded by Council Member Rodgers.

Voting Yea: Mayor Pro Tem Martinez, Council Member Rodgers, Council Member Hall, Council Member Dunaway, Council Member Gandy

8. BUSINESS

Consideration and Possible Action On:

A. Discuss and take action on Economic Development Corporation 2023-2024 Budget

Laura Bowden stated a budget must be done every year for EEDC.

Motion to approve EEDC Budget

Motion made by Council Member Hall, Seconded by Mayor Pro Tem Martinez.

Voting Yea: Mayor Pro Tem Martinez, Council Member Rodgers, Council Member Hall, Council Member Dunaway, Council Member Gandy

B. Discuss and take action on Eden Economic Development Corporation 2023-2024 IRP Budget

Laura stated this budget was approved by the USDA, and is seeking council approval.

Motion to approve the Eden Economic Development Corporation IRP Budget

Motion made by Council Member Hall, Seconded by Council Member Dunaway.

Voting Yea: Mayor Pro Tem Martinez, Council Member Rodgers, Council Member Hall, Council Member Dunaway, Council Member Gandy

C. Discuss and take action on Eden Economic Development Corporation's recommendation of project funding (loan/grant up to \$10, 000) partnership between Eden Economic Development Corporation, Eden State Bank (or other financial institution), Eden Community Childcare Center, to assist with operations, job creation, job retention.

Laura Bowden stated this is a grant that will help the Day care. This project will be a straight grant with no loan from a bank.

Motion to approve Eden Economic Development Corporation to fund a \$10,000 grant to the Eden Community Childcare Center

Motion made by Council Member Gandy, Seconded by Council Member Dunaway.

Voting Yea: Mayor Pro Tem Martinez, Council Member Rodgers, Council Member Hall, Council Member Dunaway, Council Member Gandy

D. Discuss and take action on Eden Economic Development Corporation's recommendation of project funding (loan/grant up to \$10,000) partnership between Eden Economic Development Corporation, Eden State Bank (or other financial institution) Eden Oasis, to assist with business attraction, business expansion.

Laura explained this project will funded up to \$10,000 with the remaining balance to be funded by a loan from a bank for the Burrito Lady.

Motion made by Council Member Gandy, Seconded by Council Member Dunaway.

Voting Yea: Mayor Pro Tem Martinez, Council Member Rodgers, Council Member Hall, Council Member Dunaway, Council Member Gandy

E. Discuss Memorial Day Ceremony at City of Eden Cemetery May 27, 2024 and the need for a flagpole, VFW Post 8549 Chaplain, Post Junior Vice Commander

Omar Saldibar wanted to know where the flagpole will be placed at the cemetery. He would like to know due to a pavilion being planned soon. Priscilla stated the flagpole will be placed in the empty area in front of the cemetery.

No action needed

- F. Discuss and take action on Fast Signs quote to replace the flagpole at the City of Eden Cemetery

The quote includes the flagpole and freight to be delivered to the cemetery. LED lights will be need to be put in place to illuminate the flag.

Motion to approve the quote by Fast Signs.

Motion made by Council Member Dunaway, Seconded by Council Member Rodgers.

Voting Yea: Mayor Pro Tem Martinez, Council Member Rodgers, Council Member Hall, Council Member Dunaway, Council Member Gandy

- G. Discuss and take action on Asco Equipment's quote for backhoe repairs

Repairs to the backhoe included a broken dipstick and hydraulics on the backhoe bucket.

Motion to approve quote from Asco Equipment

Motion made by Council Member Hall, Seconded by Council Member Gandy.

Voting Yea: Mayor Pro Tem Martinez, Council Member Rodgers, Council Member Hall, Council Member Dunaway, Council Member Gandy

- H. Discuss and take action on quote to purchase Chipper/Shredder

Priscilla explained the city's chipper is no longer working, which was purchased in the '90s. The mulch would assist in the parks areas as well as not having such a big brush pile at the collection site.

Motion to approve Lowe's 6 inch chipper/shredder for \$2022.20

Motion made by Council Member Hall, Seconded by Council Member Dunaway.

Voting Yea: Mayor Pro Tem Martinez, Council Member Rodgers, Council Member Hall, Council Member Dunaway, Council Member Gandy

- I. Discuss and take action on quotes to repair the front window at the Don Freeman Museum

a. Window Depot's quote to repair the front window

b. GA Auto Glass' quote to tint the glass

There was a crack in the front window of the Museum. Window depot can do glass but not the tint. Insurance claim reflected a deductible of \$2500.00, an \$84 difference from the quote.

Motion to approve Item I in the amount of \$2184.00

Motion made by Mayor Pro Tem Martinez, Seconded by Council Member Rodgers.

Voting Yea: Mayor Pro Tem Martinez, Council Member Rodgers, Council Member Hall, Council Member Dunaway, Council Member Gandy

- J. Discuss and take action on the quotes to repair the front window at the EEDC warehouse building
 - a. Window Depot's quote to repair the front window
 - b. GA Auto Glass' quote to tint the glass

Motion to approve Item J in the amount of \$1553.00

Motion made by Council Member Hall, Seconded by Council Member Gandy.

Voting Yea: Mayor Pro Tem Martinez, Council Member Rodgers, Council Member Hall, Council Member Dunaway, Council Member Gandy

- K. Discuss and take action on Xylem Water Solutions USA, Inc. Sanitaire Products quote to perform repairs at the City of Eden Wastewater Plant

This quote is for our wastewater plant repairs.

Motion to approve Xylem quote for \$15,592.29

Motion made by Council Member Hall, Seconded by Council Member Gandy.

Voting Yea: Mayor Pro Tem Martinez, Council Member Rodgers, Council Member Hall, Council Member Dunaway, Council Member Gandy

- L. Discuss and take action on Landmark Aquatic's quote to purchase chemicals for City of Eden Swimming pool maintenance.

This is the quote for the chemicals by the pallet. Priscilla has attempted to find a smaller quantity and quality without any luck.

Motion to approve Landmark Aquatics quote for the purchase of chemicals in the amount of \$8261.00

Motion made by Mayor Pro Tem Martinez, Seconded by Council Member Dunaway.

Voting Yea: Mayor Pro Tem Martinez, Council Member Rodgers, Council Member Hall, Council Member Dunaway, Council Member Gandy

- M. Discuss and take action on Jurgensen Pump, LLC quote to perform repairs to City of Eden Well # 3

Priscilla stated The City has filed a claim with TML for Well 3. The quote from Jurgensen is for the motor, pump, and labor. These will be reimbursed by the claim from TML.

Motion to approve Item M in the amount of \$49712.00 from Jurgensen Pump

Motion made by Council Member Dunaway, Seconded by Council Member Gandy.

Voting Yea: Mayor Pro Tem Martinez, Council Member Rodgers, Council Member Hall, Council Member Dunaway, Council Member Gandy

- N. Discuss and take action on the City of Eden Municipal Court Confidentiality Policy and Agreement

This agreement was reviewed and approved by the city attorney and Judge Gilbert.

Motion to approve the City of Eden Municipal Court Confidentiality Policy and Agreement

Motion made by Council Member Rodgers, Seconded by Council Member Hall.

Voting Yea: Mayor Pro Tem Martinez, Council Member Rodgers, Council Member Hall, Council

Member Dunaway, Council Member Gandy

- O. Discuss and take action on the license agreement with TXDOT for use of City of Eden property during construction along US 83

This is a temporary license for HWY 83 and 87 project. This agreement has been reviewed by the city attorney.

Motion to approve Item O

Motion made by Mayor Pro Tem Martinez, Seconded by Council Member Rodgers.

Voting Yea: Council Member Hall, Council Member Dunaway

Voting Abstaining: Council Member Gandy

- P. Discuss and take action on the request of the City Administrator/Secretary's request to fund registration for TEEEX Basic Code Enforcement Training and Testing

This Training and Testing is offered in San Angelo at the rate of \$50.

Motion to approve registration for TEEEX Basic Code Enforcement Training and Testing

Motion made by Council Member Hall, Seconded by Mayor Pro Tem Martinez.

Voting Yea: Mayor Pro Tem Martinez, Council Member Rodgers, Council Member Hall, Council Member Dunaway, Council Member Gandy

- Q. Discuss and take action on the request of the City Administrator/Secretary's request to fund registration for the Texas Municipal Clerks Certification Program

TMCA hosts this seminar for clerks at the rate of \$135 per module with a one-time fee of \$110 to borrow books. There is a total of 4 modules in this program for certification.

Motion to approve funding registration for Texas Municipal Clerks Certification Program for \$650

Motion made by Council Member Hall, Seconded by Council Member Gandy.

Voting Yea: Mayor Pro Tem Martinez, Council Member Rodgers, Council Member Hall, Council Member Dunaway, Council Member Gandy

- R. Discuss and take action regarding Management, Maintenance, Funding of Concho Springs Golf Course

- a. Greens grade sand quote
- b. Rainbird 6504 sprinklers quote
- c. Greens grade gypsum quote
- d. Minus to fill bridges quote
- e. Bridge estimates

Charles Kinkade gave the council an update on the progress of the golf course. The first load of sand will be put down and another load next month, then periodically after that. Charles states because of the water the gypsum is necessary. Sprinklers are needed due to clogging of sprinkler heads. Minus is necessary for bridges of the course.

A. Motion to Approve 23 1/2 ton at \$1800.00 this month and next month, then periodically

B. Motion to Approve Rainbird quote for 60 Sprinklers totaling \$5100.00

C. Motion to Defer Action

D. Motion to approve red gravel quote \$500.00 and commercial minus \$500

E. No Action Taken

Motion made by Council Member Dunaway, Seconded by Council Member Gandy.

Voting Yea: Mayor Pro Tem Martinez, Council Member Rodgers, Council Member Hall, Council Member Dunaway, Council Member Gandy

- S. Discuss and take action on US Underwater's quote to perform suggested repairs and cleaning of Tanks #1 #2 #3

These tanks are inspected annually. Inspection shows the amount of sediment and tanks need to be cleaned

Motion to approve US Underwater Quote for \$26550.00

Motion made by Council Member Dunaway, Seconded by Council Member Gandy.

Voting Yea: Mayor Pro Tem Martinez, Council Member Rodgers, Council Member Hall, Council Member Dunaway, Council Member Gandy

- T. Discuss and take action on City of Eden Environmental Services Job Description

Motion to approve the City of Eden Environmental Service Job Description

Motion made by Council Member Hall, Seconded by Mayor Pro Tem Martinez.

Voting Yea: Mayor Pro Tem Martinez, Council Member Rodgers, Council Member Hall, Council Member Dunaway, Council Member Gandy

- U. Discuss and take action on Vendor Invoices (#12212199, #2301128, #2302132)

Motion to approve additional EHT Invoices #12212199, #2301128, #2302132 pertaining to the USDA South Project

Motion made by Council Member Hall, Seconded by Council Member Rodgers.

Voting Yea: Council Member Rodgers, Council Member Hall, Council Member Dunaway, Council Member Gandy

Voting Nay: Mayor Pro Tem Martinez

- V. Approval of April 2024 Bills

Motion to approve the April 2024 Bills

Motion made by Council Member Hall, Seconded by Council Member Dunaway.

Voting Yea: Mayor Pro Tem Martinez, Council Member Rodgers, Council Member Hall, Council Member Dunaway, Council Member Gandy

- W. Approval of Budget Adjustments 5/14/2024

Motion to approve the Budget Adjustments 05/14/2024

Motion made by Council Member Hall, Seconded by Council Member Gandy.

Voting Yea: Mayor Pro Tem Martinez, Council Member Rodgers, Council Member Hall, Council Member Dunaway, Council Member Gandy

- X. Set dates for 2024-2025 Budget Sessions (possibly June 13, 2024, and June 27, 2024) and Public Hearings (2) (possibly July 11, 2024, and July 25, 2024)

Motion to set dates as follows: Budget Session June 13, 2024, and June 20, 2024; Public Hearing dates July 11, 2024 and July 25, 2024.

Motion made by Council Member Rodgers, Seconded by Mayor Pro Tem Martinez.

Voting Yea: Mayor Pro Tem Martinez, Council Member Rodgers, Council Member Hall, Council Member Dunaway, Council Member Gandy

9. ELECTION

- A. Canvass May 4, 2024, Election

City Administrator presented the Canvass for the May 4, 2024, Election:

<u>Name of Office</u>	<u>Name of Candidate</u>	<u>Total Votes Received</u>
Mayor	Ray Torres	82
Mayor	Sandra Renae Rodgers	148
Council Member	Tanya Garcia	83
Council Member	Travis Nicks	88
Council Member	Bradley Gandy	125
Council Member	Wade Ellison	79

Motion to accept the canvass of May 4, 2024, election

Motion made by Council Member Gandy, Seconded by Council Member Dunaway.

Voting Yea: Mayor Pro Tem Martinez, Council Member Rodgers, Council Member Hall, Council Member Dunaway, Council Member Gandy

- B. Issue Certificate of Election and complete Statement of Officer

City Administrator Priscilla Aguirre issued Certificates of Election and the newly elected officials completed a Statement of Officer

- C. Administer Oath of Office for newly elected Council Members

City Administrator Priscilla Aguirre administered the Oath of Office to Mayor Sandra Renae Rodgers, Council Member Bradley Gandy and Council Member Travis Nicks

- D. Newly Elected Officials shall assume duties of their office

City Council Members Present After Assuming Office:

Mayor Sandra Renae Rodgers

Mayor Pro Tem Jennifer Martinez

Council Member Grover Hall

Council Member Randy Dunaway

Council Member Bradley Gandy

Council Member Travis Nicks

E. Appointment of Mayor Pro Tem

Motion to keep Jennifer Martinez as Mayor Pro Tem

Motion made by Council Member Dunaway, Seconded by Council Member Hall.

Voting Yea: Mayor Pro Tem Martinez, Council Member Rodgers, Council Member Hall, Council Member Dunaway, Council Member Gandy

10. ADJOURN

Meeting Adjourned 9:54 pm

Attest:

Mayor Sandra Renae Rodgers

City Administrator Priscilla Aguirre