



HISTORIC TOWN OF EATONVILLE, FLORIDA
TOWN COUNCIL MEETING
DECEMBER 5, 2023, AT 07:30 PM
Cover Sheet

***NOTE** Please do not change the formatting of this document (font style, size, paragraph spacing etc.)*

ITEM TITLE: Approval of vacation pay-out for one employee who exceeds the 240 hours vacation threshold (**Finance**)

TOWN COUNCIL ACTION:

PROCLAMATIONS, AWARDS, AND PRESENTATIONS		Department: FINANCE DEPARTMENT
PUBLIC HEARING 1ST / 2ND READING		Exhibits: <ul style="list-style-type: none"> Proposed vacation pay-out for one employee who exceeds the 240 hours vacation threshold by 12/31/2023. Please see the attached Exhibit A.
CONSENT AGENDA	YES	
COUNCIL DECISION		
ADMINISTRATIVE		

REQUEST: Staff request the Town Council to approve the total vacation pay-out for one employee listed in Exhibit A on December 22nd payroll.

SUMMARY: Due to limited staff during the year, one employee is going to exceed the 240 hours vacation threshold by end of 12/31/2023.

RECOMMENDATION: Staff recommend that the Town Council approve the total dollar amount for the vacation pay-out for this employee listed in Exhibit A.

FISCAL & EFFICIENCY DATA: The total for 80 hours is \$ 2,865.67.