

TRAVEL, RETAIL, & TEMPORARY SERVICES CATEGORY MANAGEMENT CENTER



November 5, 2008

Catherine W. Clark Alexander
Community Post Office
332 Kennedy Blvd
Eatonville FL 32751-5382

RE: Contract Postal Unit, Contract #475630-96-B-2537

After careful review and evaluation of your contract postal unit by the local district, it has been determined that a reduction in your annual rate is necessary due to repeated unscheduled closings of the CPO. Also, the US Postal Service takes a serious look at how much is paid per revenue dollar to the supplier's annual rate. Effective December 1, 2008, your annual rate will be \$17,440.00.

If you do not accept this rate reduction your contract may be terminated.

Please sign one copy of the enclosed modification, Block 15, and return it to the Travel, Retail & Temporary Services Category Management Center, 3300 S Parker Rd Suite 400, Aurora CO 80014-3500.

If you have any questions, please contact me at (303) 743-1238.

A handwritten signature in black ink, appearing to read "Donna Johnson".

Donna Johnson
Purchasing and Supply Management Specialists

Attachment

Cc: Postmaster/COR
Retail Specialist

08/17/2006

(Signature of person authorized to sign) [Signature] (Signature of Contracting Officer) [Signature]

(Signature of person authorized to sign)

(Signature of Contracting Officer)

CONTINUATION SHEET			REQUISITION NO.		PAGE OF 2 2	
CONTRACT/ORDER NO. 475630-96-B-2537/007		AWARD/ EFFECTIVE DATE 11/05/2008	MASTER/AGENCY CONTRACT NO.		SOLICITATION NO. SOLICITATION ISSUE DATE	
ITEM NO.	SCHEDULE OF SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT	
	Discount Terms: See Schedule Accounting Info: BFN: 115565 FOB: Destination Period of Performance: 10/01/1996 to 12/31/9999					