



HISTORIC TOWN OF EATONVILLE, FLORIDA

TOWN COUNCIL MEETING

AUGUST 15, 2023 AT 7:30 PM

Cover Sheet

****NOTE**** Please do not change the formatting of this document (font style, size, paragraph spacing etc.)

ITEM TITLE: Approval of Award To Fred Fox Enterprises, Inc. For Grant Administration Services (**Finance**)

TOWN COUNCIL ACTION:

PROCLAMATIONS, AWARDS, AND PRESENTATIONS		Department: Finance Department Exhibits: <ul style="list-style-type: none">• Ranking Sheets
PUBLIC HEARING 1ST / 2ND READING		
CONSENT AGENDA	YES	
COUNCIL DECISION		
ADMINISTRATIVE		

REQUEST: Respectfully requests an agreement between the Town of Eatonville and Fred Fox Enterprises, Inc. to perform General Administration Services related to the CDBG MIT Neighborhood Revitalization Grant.

SUMMARY: After applying to the Florida Department of Economic Opportunity Community Development Block Grant Mitigation Program (CDBG-MIT), the Town of Eatonville was awarded \$5,986,105. The administration services total allotment for services amount to \$349,800.00. The Town desires to address the poor condition and performance of the existing water system's assets through system-wide improvements. The RFP advertised for seal bids to perform general administration services and the Town received two administration bids. The sealed proposed packages were publicly opened and read on July 14, 2014, at Town Hall Council Chambers, 307 E. Kennedy Blvd., Eatonville, Florida at 4:00 p.m. Both bids were evaluated on experience, qualifications, document submittal, and having positive accomplishments with the Town.

RECOMMENDATION: The Administration is recommending the Town Council approve the award to Fred Fox Enterprises, Inc. for the Grant Administration services. Upon approval staff will prepare an award of contract to the vendor.

FISCAL & EFFICIENCY DATA: Fund allocation is associated with CDBG-MIT grant – Federal Grant Number CDBG # B-18-DP-12-0002.