



HISTORIC TOWN OF EATONVILLE, FLORIDA

TOWN COUNCIL MEETING

AUGUST 1, 2023, AT 07:30 PM

Cover Sheet

****NOTE**** Please do not change the formatting of this document (font style, size, paragraph spacing etc.)

ITEM TITLE: Approval To Award To 1st Class Roofing, Inc., For Eatonville Town Hall Roof & HVAC Replacement (**Administration**)

TOWN COUNCIL ACTION: APPROVAL TO AWARD TO 1ST CLASS ROOFING, INC.

PROCLAMATIONS, AWARDS, AND PRESENTATIONS		Department: ADMINISTRATION (CAO) Exhibits: <ul style="list-style-type: none">• Recommendation of Award• CPH Project Site Plan
PUBLIC HEARING 1ST / 2ND READING		
CONSENT AGENDA	YES	
COUNCIL DECISION		
ADMINISTRATIVE		

REQUEST: The Administration is requesting the Town Council to award 1st Class Roofing, Inc. for the Town Hall Roof & HVAC Improvement Project.

SUMMARY: The Town staff, engineering team (CPH), and administration have reviewed the second bid package for the Roof and HVAC Improvements. The project will consist of removal of existing Bituminous roof membrane and ballast covering, replacement of roof coping, roof accessories and HVAC roof top improvements. Remove and reinstall two (2) existing HVAC roof top units and remove and replace four (4) HVAC units. At the request of the council, a second advertisement for this project was done, in efforts to attract additional bidders. 5 contractors came to the Pre-Bid Meeting and 2 of the 5 actually submitted a bid package on July 11, 2023, by 2pm. 1st Class Roofing, Inc., was the lowest qualified bidder at \$379,187.50. Based on the positive review, previous similar projects, and bid tabulations of 1st Class Roofing, Inc., the administration see this as the most viable option.

RECOMMENDATION: The Administration is recommending the Town Council approve the award to 1st Class Roofing, Inc. for the Town Hall Roof & HVAC Improvement Project. Upon approval staff will prepare an award of contract to the vendor.

FISCAL & EFFICIENCY DATA: The estimated cost for the Roof & HVAC Improvement project is \$379,187.50. The provided funds will be allocated from the budget line-item Public Works Capital Improvement Projects.:001-0541-541-6440.