



# HISTORIC TOWN OF EATONVILLE, FLORIDA

## TOWN COUNCIL MEETING

NOVEMBER 07, 2023 AT 07:30 PM

### Cover Sheet

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**ITEM TITLE:** Approval of the Town of Eatonville Organizational Chart (**Administration**)

**TOWN COUNCIL ACTION:**

<b>PROCLAMATIONS, AWARDS, AND PRESENTATIONS</b>		<b>Department:</b> ADMINISTRATION
<b>INTRODUCTIONS</b>		<b>Exhibits:</b> <ul style="list-style-type: none"><li>• Updated Organizational Chart</li></ul>
<b>CONSENT AGENDA</b>	YES	
<b>COUNCIL DISCUSSION</b>		
<b>ADMINISTRATIVE</b>		

**REQUEST:** The Administration request review and approval of proposed Town's Organizational Chart for consideration

**SUMMARY:** Early this year, the Town of Eatonville started reviewing the organization structuring in an effort to improve internal workplace efficiency and to provide better service to citizens and customers. This type of restructuring has not been done in more than 20 years, taking place over several months and resulting in the creation of functional focus areas within the Town Hall. The restructuring included three focus areas: Town Operations, Development Services and Public Infrastructure.

The new structure will allow for quicker and more coordinated response among the Town's approximately 44 full-time and part-time staff members. Since the organization's last restructuring, the Town's population has remained the same, but service level demands have increased – as well to improve workplace efficiency.

**RECOMMENDATION:** Staff recommends the approval of the proposal Restructure of the Organizational Chart.

**FISCAL & EFFICIENCY DATA:** The restructuring will adjust salaries to be accomplished within the upcoming FY 2023-24 personnel budget.