

## **Utility Technician I**

**Department:** Public Works

**FLSA Status:** Non-Exempt

**Reports To:** Utility Supervisor or Designee

**Prepared/Revised:** May 23, 2025

### **POSITION SUMMARY**

This position performs skilled labor in the installation, repair, and maintenance of the Town's utility infrastructure. Work involves independent judgment and may include lead worker responsibilities. Technicians at this level are expected to perform more technical tasks and serve as mentors to junior staff.

### **ESSENTIAL JOB FUNCTIONS**

- Performs the installation and repair of water and sewer lines and service connections.
- Operates and maintains basic hand tools and small equipment.
- Conducts meter reading, service turn-ons and shut-offs.
- Flushes hydrants and performs preventative system maintenance.
- Helps establish safe work zones, including setting up signage and traffic control devices.
- Cleans and maintains tools, vehicles, and assigned equipment.
- Participates in emergency response duties, including after-hours rotation.

### **MINIMUM QUALIFICATIONS**

- High school diploma or GED.
- Possession of a valid Florida Class "B" CDL, or ability to obtain within twelve (12) months of hire.
- Must possess Drinking Water Distribution or Wastewater Collections Level I, II or III or equivalent within eighteen (18) months.
- Ability to perform heavy physical labor under adverse weather conditions.

### **PREFERRED QUALIFICATIONS**

- One (1) year of experience in utilities, construction, or public works maintenance.