

Memorandum of Understanding

Agreement Between

**TOWN OF EATONVILLE
&
eSTEAMed Learning Inc. / Eatonville Juneteenth
Committee**

Governing the Eatonville Juneteenth Celebration

Dates of Events June 19-21, 2025

WHEREAS, the Town of Eatonville seeks to foster community engagement and promote the Juneteenth Celebration as a Town public event; and

WHEREAS, This Memorandum of Understanding (MOU) sets for the terms and understanding between the eSTEAMed Learning Inc / Eatonville Juneteenth committee and The Town of Eatonville Florida to aid with Eatonville Juneteenth Celebration, fireworks performance/maintenance, public safety officers, public service, personnel.

WHEREAS,

WHEREAS, our theme this year is "**Honoring Our History for A Resilience Future**". Events will feature a Youth STEAM explosion, senior citizen celebration, vendors, entertainment, and so much more. This weekend will provide an opportunity for members of our community to learn about the significance of Juneteenth and celebrate the achievements and contributions of African Americans throughout history; and

WHEREAS, the Town of Eatonville recognizes the potential of the Eatonville Juneteenth Celebration to attract visitors, educate while celebrating our heritage, and build community spirit; and

WHEREAS, both parties wish to establish a collaborative partnership to ensure the successful execution of the Eatonville Juneteenth Celebration

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. GRANT OF AUTHORITY AND PERMISSION:

The Town of Eatonville grants eSTEAMed Learning Inc. / Eatonville Juneteenth Committee permission to organize and manage the Eatonville Juneteenth Celebration in collaboration with Town Administration.

2. PUBLIC SAFETY AND COMPLIANCE:

eSTEAMed Learning Inc. / Eatonville Juneteenth Committee will coordinate with the Town's Police and Orange County Fire Rescue to ensure public safety and Public Works for facilities and traffic management during the event.

eSTEAMed Learning Inc. / Eatonville Juneteenth Committee shall comply with all Town ordinances, including noise regulations and vendor requirements.

3. INSURANCE AND LIABILITY:

eSTEAMed Learning Inc. / Eatonville Juneteenth Committee shall maintain a liability insurance policy with a minimum coverage of One-Million-Dollars [\$1,000,000] and name the Town of Eatonville as an additional insured.

eSTEAMed Learning Inc. / Eatonville Juneteenth Committee agrees to indemnify and hold harmless the Town of Eatonville from any claims or liabilities arising from the event.

4. MARKETING AND PROMOTION:

Both parties will collaborate on marketing and promotional efforts to maximize the success of the Eatonville Juneteenth Celebration

The Town agrees to include the Eatonville Juneteenth Celebration in its official events calendar and website.

5. FINANCIAL ARRANGEMENTS:

All Town rental fees, police fees, and requested services provided by the Town are subject to charges as determined by the Town of Eatonville. eSTEAMed Learning Inc will provide a final financial report for The Town of Eatonville by 19 - July 2025. The Town of Eatonville will allocate funds from the special events account (line item 001-0574-574-5904) not to exceed \$5,000.00 for the Eatonville Juneteenth Celebration. These funds will be used for:

Marketing - \$1500.00

Entertainment - \$2,500.00

Supplies & T shirts - \$500

Miscellaneous - \$500.00

eSTEAMed Learning Inc will collaborate with the Town Administration on organization and handling of all funding for 1887 Juneteenth Events.

Fundraising Goals: eSTEAMed Learning plans to pay the water bill of 10+ residents of the town of Eatonville.

6. COMMUNICATION AND COORDINATION:

Regular meetings will be held between representatives of the Town and eSTEAMed Learning Inc. / Eatonville Juneteenth Committee to discuss event planning and address any issues.

7. TERM AND TERMINATION:

This MOU will be effective from June 01, 2025 – July 01, 2025

Either party may terminate this MOU with 30 days' written notice.

8. AMENDMENTS:

This MOU may be amended with the written consent of both parties.

9. SEVERABILITY:

If any provision of this MOU is deemed invalid, the remaining provisions will remain in effect.

10. GOVERNING LAW:

This MOU shall be governed by the laws of the State of Florida.

SIGNATURES:

eSTEAMed Learning Inc. / Authorized Representative

Date: _____

TOWN OF EATONVILLE:

Mayor/Authorized Representative

Date: _____

ATTEST:

Town Clerk

Date: _____