



**HISTORIC TOWN OF EATONVILLE, FLORIDA**  
**TOWN COUNCIL MEETING**  
**DECEMBER 3, 2024, AT 7:30 PM**  
**Cover Sheet**

*\*\*NOTE\*\* Please do not change the formatting of this document (font style, size, paragraph spacing etc.)*

**ITEM TITLE:** Approval of Award to Fred Fox Enterprises, Inc. for Grant Administration Services (**Finance**)

**TOWN COUNCIL ACTION:**

<b>PROCLAMATIONS, AWARDS, AND PRESENTATIONS</b>		<b>Department:</b> FINANCE DEPARTMENT
<b>PUBLIC HEARING 1<sup>ST</sup> / 2<sup>ND</sup> READING</b>		<b>Exhibits:</b> <ul style="list-style-type: none"> <li>• Ranking Sheet</li> <li>• Fred Fox Enterprises, Inc. Contract</li> </ul>
<b>CONSENT AGENDA</b>	YES	
<b>COUNCIL DECISION</b>		
<b>ADMINISTRATIVE</b>		

**REQUEST:** Respectfully requests an agreement between the Town of Eatonville and Fred Fox Enterprises, Inc. to perform General Administration Services

**SUMMARY:** After applying to the Florida Department of Economic Opportunity Community Development Block Grant Mitigation Program (CDBG-MIT), the Town of Eatonville was awarded \$5,986,105. The administration services total allotment for services amount to \$349,800.00. The Town desires to address the poor condition and performance of the existing water system’s assets through system-wide improvements. The RFP advertised for seal bids to perform general administration services, and the Town received two administration bids. The sealed proposed packages were publicly opened and read on September 10, 2024, at Town Hall Council Chambers, 307 E. Kennedy Blvd., Eatonville, Florida at 3:00 p.m. Both bids were evaluated on experience, qualifications, document submittal, and having positive accomplishments with the Town.

**RECOMMENDATION:** The Administration is recommending the Town Council approve the award to Fred Fox Enterprises, Inc. for the Grant Administration services.

**FISCAL & EFFICIENCY DATA:** Fund allocation is associated with CDBG-MIT grant – Federal Grant Number CDBG # B-18-DP-12-0002.