



HISTORIC TOWN OF EATONVILLE, FLORIDA
TOWN COUNCIL MEETING
AUGUST 19, 2025, AT 7:30 PM
Cover Sheet

****NOTE**** Please do not change the formatting of this document (font style, size, paragraph spacing etc.)

ITEM TITLE: Approval of Resolution 2025-21 Delaying the Newly Created Position of the Planning and Development Coordinator (Clerk Office) – **WALK ON**

TOWN COUNCIL ACTION:

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| PROCLAMATIONS, AWARDS, AND PRESENTATIONS | | Department: LEGISLATIVE - Councilwoman Randolph |
| PUBLIC HEARING 1ST / 2ND READING | | Exhibits: <ul style="list-style-type: none">• Resolution 2025-21• Job Description: Planner I• Job Description: Planning and Development Coordinator• Email: Three questions from Councilwoman Randolph to Mr. Pressley on August 15, 2025 |
| CONSENT AGENDA | | |
| COUNCIL DECISION | YES | |
| ADMINISTRATIVE | | |

REQUEST: Approval by Resolution 2025-21 delaying the newly created position of the Planning and Development Coordinator until approval by Town Council of proper procedures.

SUMMARY: The Administration created a new position as Planning and Development Coordinator. The position was filled in the month of July 2025 under the Department Development and Planning Department. The Town Council contends that the new position was not approved by the Town Council by majority vote. Additionally, the position was not approved for funding by the Town Council. In comparison to the former position of Planner I is different from the newly created position of Planning and Development Coordinator in the areas of job description, salary, knowledge, skills, and qualifications, therefore, this position was not authorized by the Town Council by majority vote nor listed in the organizational chart of the town because its newly created not the same.

RECOMMENDATION: Recommend approval by Resolution 2025-21 delaying the newly created position of the Planning and Development Coordinator until approval by Town Council of proper procedures and that this unauthorized practice cease and desist immediate continuation of employment of funding the newly position of Planning and Development Coordinator until the Administration follows the proper steps for approval to the Town Council as governed by the Charter.

FISCAL & EFFICIENCY DATA: N/A