



HISTORIC TOWN OF EATONVILLE, FLORIDA
TOWN COUNCIL MEETING
DECEMBER 16, 2025, AT 7:30 PM
Cover Sheet

****NOTE**** *Please do not change the formatting of this document (font style, size, paragraph spacing etc.)*

ITEM TITLE: Confirmation of Appointment – Marlin R. Daniels as Chief
Administrative Officer (CAO) – (**Administration**)

TOWN COUNCIL ACTION:

PROCLAMATIONS, AWARDS, AND PRESENTATIONS		Department: ADMINISTRATION Exhibits: <ul style="list-style-type: none">• Cover Letter• Resume
PUBLIC HEARING 1ST / 2ND READING		
CONSENT AGENDA		
COUNCIL DECISION	YES	
ADMINISTRATIVE		

REQUEST: The Mayor respectfully requests the Town Council's confirmation of the appointment of Mr. Marlin R. Daniels as the Chief Administrative Officer for the Town of Eatonville, effective immediately, with an annual salary of \$95,000.

SUMMARY: Mr. Daniels brings over 20 years of leadership experience in finance, operations, human resources, and government relations, including service in nonprofit and military sectors. He has previously served on the Eatonville Town Council and other regional boards. His operational leadership, strategic planning expertise, and strong community engagement background make him well-suited for this executive leadership role.

RECOMMENDATION: Administration recommends approval of Mr. Marlin R. Daniels' appointment as Chief Administrative Officer with an annual salary of \$95,000.

FISCAL & EFFICIENCY DATA: Salary to be funded from the FY 2025-2026 approved General Fund – Administrative Budget.