



HISTORIC TOWN OF EATONVILLE, FLORIDA

TOWN COUNCIL WORKSHOP

MARCH 4, 2025, AT 6:30 PM

Cover Sheet

****NOTE**** Please do not change the formatting of this document (font style, size, paragraph spacing etc.)

ITEM TITLE: Discussion of Consultant Agreement To Prepare Facilities Plan and Survey (**Public Works**)

TOWN COUNCIL ACTION:

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| PROCLAMATIONS, AWARDS, AND PRESENTATIONS | | Department: PUBLIC WORKS |
| INTRODUCTIONS | | Exhibits: <ul style="list-style-type: none"> • Map • Town of Eatonville – FDEP SRF Grant Drinking Water and Clean Water Facilities Plans • Town of Eatonville – Kennedy Boulevard Utility Survey |
| CONSENT AGENDA | | |
| COUNCIL DISCUSSION | YES | |
| ADMINISTRATIVE | | |

REQUEST: Request is for the Town Council to discuss and consider approval of the CPH and Town of Eatonville agreements for the Facilities Plan and Surveying Services.

SUMMARY: The FDEP requires the grantees to perform a facilities plan which is a preliminary plan for all the work proposed in the scope of work. First the agreement between CPH and the Town of Eatonville to provide engineering services to prepare the facilities plan for FDEP for the planning phase of the water and sewer infrastructure project.

Second Task agreement between CPH and Town of Eatonville to perform surveying services. After this plan is approved; we can move into the engineering services then start the construction phase.

RECOMMENDATION: Recommendation is for the Town Council to discuss and consider approval of the CPH and Town of Eatonville agreements for the Facilities Plan and Surveying Services.

FISCAL & EFFICIENCY DATA: The current approve budget has funds allocated for services in 300-0536-536-3401 (professional services) The funds allocated for these services are included in the FDEP State Revolving Fund Grant.