



HISTORIC TOWN OF EATONVILLE, FLORIDA

HISTORIC PRESERVATION BOARD MEETING

SEPTEMBER 11, 2025 AT 1:00 PM

Cover Sheet

STAFF UPDATE:

The National Trust for Historic Preservation has finalized the contract with Community Planning Collaborative (CPC) to provide a Historic Survey for the Town of Eatonville. The CPC will be drafting flyer(s) for the upcoming workshops, listening sessions, and board presentations:

1- Community Workshops/Listening Sessions (In-Person and Virtual):

In coordination with the TOE, the community will be invited to provide input into the development of the historic resources survey. The plan is to facilitate one (1) interactive **in-person workshop on October 7, 2025** and (1) **virtual workshop on October 9, 2025** for the purpose of public outreach, input and to inform the public of the purpose of the project. Large-scale visual aids, especially maps and photographs of the project area, and an informational flyer for the meetings will be created. The in-person meeting is intended to be held in a public space or building within the survey boundary area. The workshop will be designed to be easily accessible and understandable by non preservationist citizens. The CPC team will then be available for questions from the public following the presentation. Both meetings are anticipated to last 1-to-1.5 hours.

2- Town of Eatonville Council (October 7th at 6:30 pm), Historic Preservation Board Meeting, October 16th at 1:00 pm and Planning & Zoning Meeting, October 16th at 6:30 pm:

The purpose of these meetings on **October 7, 2025** (Town Council Workshop, immediately following the Community Workshop) and **October 16, 2025** are to inform elected/appointed officials and the public of the purpose of the project. CPC staff will create and make a 10-to-15 minute PowerPoint presentation discussing the project purpose, methods, justification for the project area, schedule and address what the Florida Master Site File is and that it is not a regulatory tool. The presentation will also detail how field work is conducted and be on hand to answer any questions and/or take feedback for inclusion into the project.

Attached is a draft overall schedule and the project approach as approved and signed by NTHP.