

TOWN COUNCIL
COMMUNITY DEVELOPMENT BOARD MEETING
MINUTES
November 15, 2022

PRESENT: Chair Angie Gardner, Vice Chair Rodney Daniels, Director Wanda Randolph, Director Marlin Daniels, Director Leviticus Henderson, Director Ruthie Critton, Director Theo Washington. **STAFF:** Attorney Jacob Schumer, **Attorney**, Nicole Bonds, **CRA Executive Director**, Veronica King, **Town Clerk**. (**Not Present:** **Greg Jackson**, **CRA Attorney**)

I. CALL TO ORDER & VERIFICATION OF QUORUM

Chair Gardner called to order the CRA meeting for 5:32 pm and confirmed a quorum through Mrs. King.

II. INVOCATION & PLEDGE OF ALLEGIANCE

Chair Gardner led the Prayer of Invocation through a Moment of Silence, followed by the Pledge of Allegiance.

III. CONSENT AGENDA –

Motion for approval of consent agenda; moved by Director Washington, seconded by Director Randolph; AYE: ALL, MOTION PASSES.

VI. ADMINISTRATIVE/BOARD UPDATES

- 1. Yearly Annual Report** – Report has some updates with outcomes that are consistent with the previous reports provided by the previous staff.
- 2. Signature Cards** – Signature cards have been given to TD Bank along with the accompanying resolution. Signatures have been updated on the account. Director Randolph stated during her visit to TD Bank today, she was told that the information has yet to be provided; Ms. Bonds will follow up with the bank and thereafter with the Council. Chair Gardner provided response to why there was a delay with the signature cards; Ms. Bradshaw was not comfortable with her name being attached to the Board of Directors.
- 3. September and October Bank Statements** – Ms. Bonds was comfortable signing off on the bank statements after sitting down with Ms. Bradshaw. The CRA Credit card is now in Ms. Bonds possession; the card will need to be updated with a new number and a new cardholder name. Director M. Daniels requested from Chair Gardner a copy of the policy indicating statements are given on the 20th of the month; follow up will be done with Ms. Bonds to provide the requested information. Policies were given to all board members; Director M. Daniels would like to know where the policies are located and would like to address the outstanding requests to the CRA, results from the forensic audit, along with access to email addresses previously assigned to former Executive Director (Mr. Johnson) and Financial Coordinator (Ms. Bradshaw).
- 4. 2022-2023 Budget (Not on agenda; provided as an update)** – Updated budget has been given to Ms. Robinson for website posting. Several documents are missing from the website according to the auditor.

BOARD OF DIRECTORS REPORTS:

Nicole Bond, Executive Director – Pleasure and honor to work with the Board, thanks for the opportunity

Ruthie Critton, Director – Welcomes the new CRA Executive Director.

Marlin Daniels, Director - There is cleanup needed with the Bylaws and policies. Transparency is a priority; actions by the previous Board will need to be revisited and addressed.

Theo Washington, Director – Welcomes the new CRA Executive Director recognizing that there is a lot of work to be done.

Leviticus Henderson, Director – Welcomes the new CRA Executive Director.

Wanda Randolph, Director – Welcomes the new CRA Executive Director. There are goals and objectives that the Board would like to see accomplished.

Rodney Daniels, Vice Chair - Welcomes the new CRA Executive Director.

Angie Gardner, Chair - Welcomes the new CRA Executive Director; thankful that Ms. Bonds accepted the position.

Jacob Schumer, Attorney – Thank you, standing in for Attorney Jackson who had another commitment.

No Public Comments

ADJOURNMENT: Motion to adjourn meeting, the motion was seconded by Director Washington; moved by Director Henderson **MEETING ADJOURNED** at: 5:45PM.

Respectfully Submitted by:

APPROVED

Veronica L King, Town Clerk

Angie Gardner, Chair