



HISTORIC TOWN OF EATONVILLE, FLORIDA

COMMUNITY STAKEHOLDER MEETING

SEPTEMBER 11, 2023, AT 05:30 PM

AGENDA

Eatonville Community Stakeholder – Protocols and Expectations

Why was the Eatonville Community Stakeholder (ECS) formed?

The ECS was formed to capture a diverse cross-section of community members representing varying community interests and perspectives. The primary outcome of the ECS is to review recommendations and provide feedback to Town staff and the administration team at key stages of specific plan development. Ultimately, the intention is for the final specific plan document to be reflective of local community member interests and values.

Standards of Decorum

- ECS members are expected to participate with the spirit of cooperation and an open mind. This includes respecting the value of a facilitated discussion; including speaking one at a time, respecting the time of others to be heard, and actively listening and learning from all members.
- ECS members are expected to treat differences of opinion as a strength; and respect all opinions discussed during meetings. No person attending an ECS meeting shall intentionally disturb or distract from the conduct of the meeting.
- The ECS meetings shall be led by a facilitator. Individuals intentionally distracting from the meeting agenda or the recognized person speaking shall be reminded to stop causing the disturbance or interfere with the conduct of the meeting. If the individual continues to disturb or interfere with the conduct of the meeting, the facilitator may bar that individual(s) from further participation in the ECS.

Roles of Members // Public

- ECS member/public commit to work from a perspective of constructive dialogue and consensus.
- ECS member/public shall consider input from a wide range of stakeholders.
- ECS members/public serve as “ambassadors” of the Town to the community and are encouraged to share their knowledge about the process to ensure the community’s exposure is as far-reaching as possible. ECS members who receive requests from the community for information or presentations about the Town should advise the Town Executive Assistant (Jonita Robinson) who will coordinate outreach activities as necessary.

Attendance

- Attendance by ECS members is expected at every meeting. If you cannot attend a meeting, please inform the Town Executive Assistant (Jonita Robinson) at least 24 hours prior to the meeting.

Facilitation

- Town staff and/or administration team will facilitate the ECS meetings. The facilitator may intervene to keep the discussion moving, to conclude an item or topic, or to encourage equitable participation.

- To respect all members' time, each meeting will focus on a specific topic(s) related to the Town, as discussed further in this presentation. When topics, ideas, or concerns not directly related to the Town come up during a meeting, Town staff or administration will note the input for future consideration and follow-up outside of the ECS.

Meeting Summary

- Following each meeting, the administration team will prepare a meeting summary to reflect major milestones or decisions, issues, concerns, and the general nature of the discussion. The summary will not attribute statements to any members (or the public). Differences of opinion on major issues will be noted providing the key interests of all "sides."

Thank You!

On behalf of the Town and the administration team, we would like to thank you for your willingness to take time out of your busy schedules to serve your community and help shape the future of the Town of Eatonville!

Agenda

Monday, Sept. 11, 2023, 5:30 p.m.

(Denton Johnson Center)

I. Welcome And Introductions

II. Confirm Eatonville's Roles

III. Summary on Community Involvement

a. Update from Community Ambassadors

b. Partnering Groups

c. Community Opportunities

d. Advisory Boards Updates

e. Residents

IV. Review And Discuss Focus Areas

a. Critical Infrastructure Matter

b. Stakeholders Task Force for Surveys

c. Police Chief Questions

V. Community Developments (Lake Weston & Enclaves) Updates

VI. Next Steps