



# HISTORIC TOWN OF EATONVILLE, FLORIDA

## REGULAR CRA MEETING

### FEBRUARY 16, 2023 AT 6:30 PM

### Cover Sheet

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**\*\*NOTE\*\*** Please do not change the formatting of this document (font style, size, paragraph spacing etc.)

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**ITEM TITLE:** Approval of RFP for Investigation Establishing Budget Perimeters

**COMMUNITY REDEVELOPMENT ACTION:**

<b>CRA DECISION</b>	<b>YES</b>	<b>Department: ADMINISTRATION</b>
<b>CONSENT AGENDA</b>		<b>Exhibits: RFP for Investigation</b>
<b>NEW BUSINESS</b>		
<b>ADMINISTRATIVE</b>		
<b>CRA DISCUSSION</b>		

**REQUEST:** Approval of RFP for Investigation Establishing Budget Perimeters

**SUMMARY:**

The Town of Eatonville Community Redevelopment Agency (“TOECRA”) is seeking professional legal services from a private law firm or firms to conduct a special investigation related to certain actions taken by or on behalf of TOECRA. Specifically, TOECRA seeks an investigation into the following:

A review of all documentation and/or pertinent information related to the use of TOECRA funds paid to the former TOECRA Executive Director in the amount of \$71,677.69, after the former Executive Director was terminated by the agency for cause. The investigation will include a review of all documentation and other pertinent information related to the specific TOECRA financial transaction to determine, inter alia, the appropriateness of a single signer executing financial instruments on behalf of TOECRA. The investigation will also include a review of all documentation and/or pertinent information related to the TOECRA financial transaction to determine the appropriateness of allowing non-TOECRA Board Members to be listed as signers on the TOECRA accounts with any financial institution.

The board needs to decide how much they are willing to spend for the investigation. Once that is done, the RFP will be submitted to Finance for advertising.

**RECOMMENDATION:** Staff request for the TOECRA Board to Approve the RFP for Investigation Establishing Budget Perimeters

**FISCAL & EFFICIENCY DATA:** To be Established by the TOECRA Board