



TOWN OF EAGAR
REGULAR TOWN COUNCIL MEETING

September 5, 2023, at 6:00 PM

COUNCIL CHAMBER, 22 WEST 2ND STREET

MINUTES

Mayor Steve Erhart called the regular meeting to order and welcomed those present. Mayor Erhart requested that the record show all Councilmembers are present except for councilman Burnham. Mayor Steve Erhart led the Pledge of Allegiance and Councilman John Phelps offered the invocation.

5. SUMMARY OF CURRENT EVENTS

Mayor Steve Erhart stated that last week Brannon and I went to League Conference it was interesting to see 93 cities, towns, and government officials.

Brannon Eagar, Town Manager stated that Butler Street is close to being done. There is one water valve not exposed and blemishes on sidewalk that need cleaned up. The pond light poles and lights are ordered hopefully in ground next week and gates are up, and final payment will be sent. We are working on a Grand Opening date, are there any dates that work for the council? Mayor, Steve Erhart stated to propose (3) dates & bring back to council.

Brannon Eagar stated that the Postmaster has been out and when she is back, we will address mail delivery and will try to meet with Arizona Department of Transportation (ADOT) tomorrow for Central Avenue maintenance.

Community Development Director, Britney Reynolds stated that there was a Water Infrastructure Finance Authority of Arizona (WIFA) subcommittee meeting, and that the subcommittee approved our proposal to go to the board. The WIFA meeting will be on September 20th in Queen Creek that we will attend in person.

Fire Chief, Levi Penrod stated that the ambulance has been ordered. It will take 18 months in production, and we are working on pension updates.

Police Chief, Dayson Merrill stated there have been 31 arrests for multiple offenses, 11 public fingerprints processed, 17 public and prosecutor public records requests, animal calls and licensing. Update on hiring we held two police officer applicant testing processes. One applicant has removed herself from the hiring process. Ben Harrison started July 10th as a lateral police officer Recruit Scruggs started July 17th.

Councilman, John Phelps asked Manager Eagar to please let ADOT know on Central Avenue that its also safety issue not just cosmetic. Mr. Eagar stated he would.

Councilwoman, Debra Seeley asked when do benches show up for the pond? Town Clerk, Jessica Vaughan stated they have 10 days left in production and then they should ship in the next few weeks.

6. OPEN CALL TO PUBLIC

Marcelle Donaldson stated that September 11th is a day of remembrance and that they will be meeting at Ramsey Park at 6pm. She provided a poster with information for Facebook.

Melissa Hoke and Georgia Hellman stated they live on Central Avenue and have recently talked to the Town Manager. They have been having speeders and it is getting excessive on Butler and Central. They have seen trailers getting unhitched at the dip on Central and Butler. We know that the Police Department is understaffed and busy, but speeders will haul up and down the road and the big trucks will use their jake brakes constantly.

7. CONSENT AGENDA

- A. DISCUSSION AND POSSIBLE ACTION TO APPROVE THE MEETING MINUTES FROM JULY & AUGUST 2023
- B. APPROVAL OF JULY 2023 NATIONAL BANK OF ARIZONA TRANSMITTALS, CHECKS WRITTEN, PAYROLL DIRECT DEPOSIT VOUCHERS, AND CREDIT CARD PURCHASES
- C. ACCEPTANCE OF JULY 2023 FINANCIAL REPORT AND SALES TAX REPORT

Councilman Ray Hamblin made a motion to approve the consent agenda. Councilwoman Debra Seeley seconded; all were in favor, motion carried unanimously. 6-0

Vote: Ayes: Steve Erhart
Marsha Tucker
Debra Seeley
Brandon Slade
John Phelps
Ray Hamblin

8. PRESENTATION

- A. PRESENTATION OF PLAQUES OF APPRECIATION FOR VOLUNTEER SERVICE TO THE POLICE DEPARTMENT

Manager Brannon Eagar stated that James Tieman served as a volunteer with the police department from June 2013 to August 2023 and Mickey Tieman served from October 2015 to August 2023. Thank you both for all you have done for the communities.

9. NEW BUSINESS

A. DISCUSSION AND POSSIBLE ACTION TO APPROVE TO GO OUT FOR REQUEST FOR PROPOSALS FOR ENGINEERING ON HIGHWAY 180/191 JUNCTION SEWER PROJECT

Brannon Eagar stated that the project is to connect Valley View Trailer Park to Springerville sewer. We need to get Engineering done and will have an Intergovernmental Agreement with Springerville we are hoping to have on the next agenda.

Councilwoman Debra Seeley made a motion to approve to go out for Request for Proposals for engineering on Highway 180/191 junction sewer project. Vice-mayor Marsha Tucker seconded; all were in favor, motion carried unanimously. 6-0

Vote: Ayes: Steve Erhart
Marsha Tucker
Debra Seeley
Brandon Slade
John Phelps
Ray Hamblin

B. DISCUSSION AND POSSIBLE ACTION TO APPROVE TO GO OUT TO BID FOR PIPE AND MATERIALS FOR THE HIGHWAY 180/191 JUNCTION SEWER PROJECT

Brannon Eagar stated that once engineering is done we will go out to bid for the materials.

Councilman John Phelps made a motion to approve to go out to bid for pipe and materials for the Highway 180/191 junction sewer project. Councilman Ray Hamblin seconded; all were in favor, motion carried unanimously. 6-0

Vote: Ayes: Steve Erhart
Marsha Tucker
Debra Seeley
Brandon Slade
John Phelps
Ray Hamblin

C. DISCUSSION AND POSSIBLE ACTION TO GO OUT TO BID FOR A METAL BUILDING FOR ROUND VALLEY FIRE & MEDICAL DEPARTMENT

Vice- mayor Marsha Tucker made a motion to approve to go out to bid for a metal building for Round Valley Fire & Medical Department. Councilwoman Debra Seeley seconded; all were in favor, motion carried unanimously. 6-0

Vote: Ayes: Steve Erhart
Marsha Tucker
Debra Seeley
Brandon Slade
John Phelps
Ray Hamblin

D. DISCUSSION AND POSSIBLE MODIFICATION OF PROCURMENT POLICY SECTION 3.12.010 B- *No motion needed.*

E. DISCUSSION AND FIRST READING OF ORDINANCE 2023-02 COUNCIL APPROVAL PRIOR TO SOLICITAION FOR BIDS/QUOTES- *No motion needed.*

10. EXECUTIVE SESSION

- A. EXECUTIVE SESSION AS ALLOWED BY A.R.S § 38-431.03.A1 DISCUSSION OR CONSIDERATION OF EMPLOYMENT, ASSIGNMENT, PROMOTION, DEMOTION, DISMISSIAL, SALARIES, DISCIPLINING OR RESIGNANTION OF A PUBLIC OFFICER, APPOINTEE OR EMPLOYEE OF ANY PUBLIC BODY, EXCEPT THAT, WITH THE EXCEPTION OF SALARY DISCUSSIONS, AN OFFICER OR APPOINTEE OR EMPLOYEE MAY DEMAND THAT THE DISCUSSION OR CONSIDERATION OCCUR AT A PUBLIC MEETING. THE PUBLIC BODY SHALL PROVIDE THE OFFICER, APPOINTEE OR EMPLOYEE WITH WRITTEN NOTICE OF THE EXECUTIVE SESSION AS IS APPROPRIATE BUT NOT LESS THAN TWENTY-FOUR HOURS FOR THE OFFICER, APPOINTEE OR EMPLOYEE TO DETERMINE WHETHER THE DISCUSSION OR CONSIDERATION SHOULD OCCUR AT A PUBLIC MEETING- **TOWN MANAGER CONTRACT- GOALS AND OBJECTIVES**

Councilwoman Debra Seeley made a motion to move into executive session [at 6:37 pm]. Councilor Ray Hamblin seconded; all were in favor, motion carried unanimously. 6-0

Vote: Ayes: Steve Erhart
Marsha Tucker
Debra Seeley
Brandon Slade
John Phelps
Ray Hamblin

Councilwoman Debra Seeley made a motion to move into regular session [at 6:53 pm]. Vice-mayor Marsha Tucker seconded; all were in favor, motion carried unanimously. 6-0

Vote: Ayes: Steve Erhart
Marsha Tucker
Debra Seeley
Brandon Slade
John Phelps
Ray Hamblin

10. RECONVENE INTO REGULAR SESSION

- A. DISCUSSION OR POSSIBLE ACTION OF ANY ACTION DEEMED NECESSARY FROM THE EXECUTIVE SESSION- ITEM A- *No motion.*

12. ADJOURNMENT

Councilwoman Debra Seeley made a motion to adjourn at [at 6:54 p.m.]. Councilman Ray Hamblin seconded; all were in favor, motion carried unanimously. 6-0

Vote: Ayes: Steve Erhart
 Marsha Tucker
 Debra Seeley
 Brandon Slade
 John Phelps
 Ray Hamblin

Attest: _____

Mayor: _____

Vice-Mayor: _____

Council: _____

CERTIFICATION OF COUNCIL MINUTES

I hereby certify that the foregoing minutes is a true and correct copy of the minutes of the Public Hearing and Regular Council Meeting of the Town of Eagar, Arizona held on September 5, 2023. I further certify that the meeting was duly called and held and that a quorum was present.

Jessica Vaughan, Town Clerk