

**James Kennedy Public Library
Board of Trustees
Minutes of the April 10, 2024 Regular Meeting**

The regular monthly meeting of the Board of Trustees of the James Kennedy Public Library was held on Wednesday, April 10, 2024 in the Genealogy Room. Present: Beth Gudenkauf, Sally Kelly, Ray Kruse, Catherine O’Hea, Alex Wiezorek, Danielle Will, and Library Director Shirley Vonderhaar. Absent: Kami Boffeli and Monika Steffen.

1. Board President O’Hea called the meeting to order at 6:01 pm.

2. Consider approval of Agenda

Kruse MOVED “Approval of Agenda” seconded by Wiezorek.

Ayes: Gudenkauf, Kelly, Kruse, O’Hea, Wiezorek, and Will

Nays: None

Motion CARRIED

3. Agenda Consent Calendar

- Correspondence and Communication
- Approve minutes of previous meeting: March 13, 2024 regular meeting
- Approve March Librarian’s report
- Approve bills
 - April bills
 - Claims report for March
 - March and April credit card claims
- Budget reports
 - March city report
 - March library report
- Trust account reports
 - March bank statements
 - March balance report
 - Trust account expenditure report
 - March donations
- Program reports
 - March report of programs and attendance
 - March WhoFi program overview
 - April schedule of events
 - Schedule for upcoming programs
- Quarterly contract use reports
 - Statistics by city/residence area
 - Statistics by contract/service area
- Grant report
 - Awarded
 - Libraries Transforming Communities - \$10,000
 - Paint Iowa Beautiful (2024)
 - STEM Scale Up – Turing Tumble kit for FY25
 - Toys for Tots – SRP prizes (~\$1,200 in value)
 - In Process
 - Dollar General for graphic novel book club

- Dubuque County summer reading
- Friends of the Library report
 - Next meeting May 22, 2024
- JKPL Endowment report
 - Great Give Day is May 15, 2024

Gudenkauf MOVED "Approval of Agenda Consent" seconded by Wiezorek
 Ayes: Gudenkauf, Kelly, Kruse, O'Hea, Wiezorek, and Will
 Nays: None
 Motion CARRIED
- 4. Executive committee report — no report
- 5. Fundraising committee report
 - Notes from March 25, 2024 meeting
- 6. Furnishings, Art, & Facilities committee report
 - Notes from April 2024 email discussion
 - Consider approval of updated Capital Projects Plan

Kruse MOVED "Approval of updated Capital Projects Plan" and seconded by Kelly
 Ayes: Gudenkauf, Kelly, Kruse, O'Hea, Wiezorek, and Will
 Nays: None
 Motion CARRIED
- 7. Marketing committee report
 - Notes on recent activities
- 8. Personnel committee report — no report
- 9. Finance committee report — no report
- 10. Policy committee report — no report
- 11. Strategic planning report
 - Consider approval of updated JKPL Library Service Responses and Goals

Will MOVED "Approval of updated Library Service Responses and Goals" seconded by Wiezorek
 Ayes: Gudenkauf, Kelly, Kruse, O'Hea, Wiezorek, and Will
 Nays: None
 Motion CARRIED
- 12. Meetings and trainings
 - City Council
 - May 6: Will
 - June and July TBD with board member vacancies
 - Upcoming
 - April 27: Paul and Christa to attend the Youth Mental Health First Aid session in the JKPL is hosting
 - Recently attended

- O’Hea attended Public Libraries of Dubuque County Agency
- Dawn participated in a webinar on doing a diversity audit and collection development
- Shirley participated in webinars for Libraries Transforming Communities orientation and training

13. Oral presentations — none

14. Adjournment

Wiezorek MOVED to adjourn seconded by Kruse. Meeting ADJOURNED by O’Hea at 6:56 pm.

A handwritten signature in cursive script, reading "danielle will", written in dark ink.

Danielle Will, Secretary