

Memorandum

TO: Mayor Jeff Jacque and City Council
From: Mick J. Michel, City Administrator
RE: City Administrator's Report
Date: May 17, 2024

I am pleased to present the monthly report for March 2024, outlining the progress made on ongoing commitments, priority projects, and initiatives aligned with the goals outlined in our 2024-2025 agenda.

1. **Update City Logo and Branding Plan:** The surveys have been distributed to the public, and DeNova is currently analyzing the data. Once this process is completed, the consultant will arrange a meeting with the committee members to review and discuss the results.
2. **Complete SCADA System for Water and Wastewater Facilities:** Our vendor is still working on the citywide SCADA system. We hope to have this project completed by the end of July 2024.
3. **FY 2024 Budget Amendment:** The budget amendment is completed, and the City Council is reviewing it.
4. **Replacement of Ballpark Lights at Candy Cane Park and Westside Park:** The Candy Cane Park lights have been delivered. We are waiting for our vendors to install the lights. The Westside Park light poles will be ordered.
5. **Professional Ballpark Project:** Progress continues as This Is Iowa Ballpark members work with the consultants and general contractor on finishing design and other critical aspects. We aim to advance the project swiftly, with construction slated for commencement in 2024.
6. **Residential Developments:** I am working with two developers on their improvement plans for their respective developments. I am also working with a developer on the workforce housing development at 2nd Avenue SE.
7. **Reconfigure the Tennis Court into Tennis/Pickleball Courts:** the Park and Recreation Manager has ordered the additional fencing and the necessary nets.

The painting contractor is working on repainting the basketball court, and the tennis court.

8. **Fiber Network Installation:** Fiber was installed at Well 4 and it is now connected to the city network.

Please do not hesitate to reach out if you require further information or updates on any of the aforementioned items.