



340 1st Avenue East, Dyersville, Iowa 52040 • Phone: 563-875-7724 • Fax: 563-875-8238  
www.cityofdyersville.com

## RESERVATION FORM | SIGNATURE PAGE

Date Event is requested: \_\_\_\_\_

Event Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_  
(Front doors of building will be unlocked for guests during this time)

Door Code: \_\_\_\_\_ (4 digits to use at front door)

**The Social Center will open no earlier than 7:00 a.m. and will close no later than 10 p.m. Following the event, one hour or up to 11:00 p.m., the renter will be allowed time to gather their personal items/equipment and clean-up. All participants and equipment must be out of the facility by 11:00 p.m.**

Type of Room(s) for the event: (Circle Room(s) requested) Room A | Room B | Dining Room

Name(s) as to appear on account: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone #: \_\_\_\_\_ Cell Phone #: \_\_\_\_\_

Email Address: \_\_\_\_\_

By your signature below, you agree that you understand the Dyersville Social Center Use and Policy Agreement and agree to abide by its terms in particular:

- no decorations, banners or signs can be taped, pinned or affixed to the walls, ceiling or windows
- candles are not allowed
- remove all garbage from rooms and place in dumpster located on east side of building
- all liquids should be poured down the drain and not placed in garbage
- leave facility and parking lot in a clean and orderly fashion

The Use and Rental Policy Agreement is available for review at [www.cityofdyersville.com244/Use-Rental-Policy](http://www.cityofdyersville.com244/Use-Rental-Policy)

Date: \_\_\_\_\_

\_\_\_\_\_  
Renter Signature

\_\_\_\_\_  
City Official Signature

**\*OFFICE USE ONLY\***

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Rental: \_\_\_\_\_ Deposit: \_\_\_\_\_ Total: \_\_\_\_\_

Cash/Check #: \_\_\_\_\_ Staff Initial: \_\_\_\_\_ Deposit Refund: \_\_\_\_\_ Receipt #: \_\_\_\_\_